

Selectmen's Meeting Minutes
Monday, March 25, 2013

Present: Selectmen Mike Darcy, Wayne Gallagher, Jay Ebbighausen, Joan Morel, Bernie Rideout and TA Collins.

6:00 p.m. Chairman Mike Darcy called the meeting to order.

Selectmen reviewed the manifest.

Selectman Ebbighausen made a motion to approve the manifest of March 18, 2013 and March 25, 2013, Selectman Rideout second. Motion passes unanimously.

Selectman Rideout made a motion to approve Selectmen Meeting Minutes of March 18, 2013, Public and Non-Public, Selectman Ebbighausen second. Motion passes unanimously.

Selectman Ebbighausen made a motion to have the Chair sign a facility request for the use of the Town Hall's Main Hall for a movie night, held by the HCC on April 12, 2013 and May 3, 2013, both from 7pm-10pm, Selectman Rideout second. Motion passes unanimously.

Selectman Rideout made a motion to have the Chair sign an Open Container/Alcohol permit for a family reunion at the Heritage park/Pavilion on July 21, 2013, from 10am-5pm, Selectman Morel second. Motion passes unanimously.

The Selectmen presented Richard Schill a plaque thanking him for serving as a Selectman.

TA Collins discussed with the Selectmen the Final Requisition for CDFR (CDBG) with Tri State Firearms. Selectman Gallagher made a motion to have the Chair and two Selectmen sign the Close-Out Certification and Documentation, in the amount of \$2,000.00, Selectman Morel second. Motion passes unanimously.

Selectman Ebbighausen made a motion to have the Chair sign the CDFR Grants Management System closeout for the above grant, Selectman Rideout second. Motion passes unanimously.

Selectman Ebbighausen made a motion to approve the Warrant for Timber Tax Levy in the amount of \$163.75 for property located at Map 37, Lot 4, Selectman Morel second. Motion passes unanimously.

Selectman Gallagher made a motion to sign the following appointments, Selectman Ebbighausen second:

- Planning Board Alternate, for 3 years – Laura Zielonko
- Planning Board Alternate, for 3 years – George Benedict
- Planning Board Full Member, for 3 years – John Smith
- Planning Board Full Member, for 3 years – Clare Hudon
- Zoning Board of Adjustment Full Member, for 3 years – Todd Page
- Zoning Board of Adjustment Full Member, for 3 years – Jay Ebbighausen

Selectman Ebbighausen made a motion to approve the Manifest for the Wal-Mart Development Fund, payment to be paid to Tennant Wallace, in the amount of \$8,372.82, Selectman Rideout second. Motion passes unanimously.

Selectman Gallagher made a motion to have the Chair sign the Radiological Emergency Response for Nuclear Facilities Plan, Selectman Ebbighausen second. Selectman Morel abstained. Motion passes.

TA Collins discussed the 1st Annual Ashuelot clean-up, which will be taking place May 4, 2013. TA Collins requested the clean-up persons have permission to bring what is picked up to the Transfer Station at no cost. Selectman Gallagher made a motion to approve the request, Selectman Ebbighausen. Motion passes unanimously.

6:30 p.m. Swearing in Police Officer Charles O. Johnson

TA Collins discussed with the Selectman the Manchester Police Station and Antrim Police Station donated items to various Police Station, we would just incur the cost of transportation and also the Hinsdale School is updating their phone systems and would be willing to donate their current phone systems to the new Police Station, which are compatible with the Police Station use. Police Chief Faulkner is going to be looking at the items in Manchester and Antrim tomorrow.

The Selectmen discussed the updated manual for the Parks Summer Camp Handbook. Some changes they would like to see made are incident reports to be signed and return to counselors by the parents, something mentioned regarding early dismissal, illness: required 24-48hours prior to returning to camp or note written by a physician.

Selectman Ebbighausen discuss an email received from JD Mack - SWPC meeting regarding the Brattleboro/Hinsdale bridge projects. There was an inspection preformed on March 25, 2013 of the bridges. There was a discussion of getting in touch with Senator Molly Kelley to get her on board with the project.

Chairman Darcy mentioned goal setting and being prepared to discuss at next week's meeting. Chairman Darcy discussed the Budget Committee meeting. The Budget Committee would like to sit down prior to approval, along with the School Board Budget Committee, so everyone is all on the same page.

6:45 p.m. Peter Mailloux came before the Selectmen to discuss possible boundary line adjustment. TA Collins presented a lot map for the Selectmen's viewing. Mr. Mailloux would like to see a 95-96 boundary line adjustment. The Selectmen let him know they would not have a problem with the adjustment, but he would need to go before the Planning Board and the Conservation Committee for approval. Also, he would need to get ahold of Dennis Nadeau, Water Superintendent, regarding radius issues. He would need to obtain information from the above suggested prior to moving forward with any adjustment.

7:00 p.m. Tammy Jean Akeley and Maria Shaw came before the board to discuss Tax Collector Business.

Tammy Jean Akeley gave folders to the board members, for their review of Tax Collector's proposal, Deputy Tax Collector Job Description, prepared Appointment of Deputy Tax Collector, proposed future Warrant Article, list of upcoming workshops for a new Deputy Town Clerk.

Tammy-Jean Akeley went over the Tax Collector's proposal with the Selectmen.

Request to appointment Maria Shaw as Deputy Tax Collector – Discussion.

Selectman Ebbighausen made a motion to appoint Maria Shaw as Deputy Tax Collector, for a term of one year, Selectman Gallagher second. Motion passes unanimously.

Term of Tax Collector in the future – Discussion.

Hours of Tax Collector's Office. – Discussion was had to possibly keep hours the same.

Salary of Tax Collector and hourly wage of Deputy Tax Collector was discussed.

Approval of interest accrued on tax invoice to have a write off amount of "not to exceed \$5.00".

Selectman Ebbighausen made a motion to approve the Abatement of Interest "not to exceed \$5.00", Selectman Rideout second. Motion passes unanimously.

The location of the Tax Collector's office was discussed along with internal control of funds.

It was discussed data lines needing to run to the Town Clerks office for the use of the tax program.

It was discussed having the Tax Collector's phone line, if Maria Shaw was not in, to be transferred to the Town Clerks office.

Training of the Tax Collectors software was discussed.

Discussion took place regarding a Deputy Town Clerk and training sessions.

8:18 p.m. Selectman Ebbighausen made a motion to sign the Report of Appropriations for the next five year clause, Selectman Gallagher second. Motion passes unanimously.

8:21 p.m. Selectman Ebbighausen made a motion to go into Non-Public Meeting. Selectman Gallagher second.

RSA 91: A-3, II a - Personnel

Vote was as follows:

Darcy I; Gallagher I; Morel I; Ebbighausen I; Rideout I

Motion passed unanimously.

8:30 p.m. Selectman Ebbighausen made a motion to come out on Non-Public Meeting, Selectman Morel second. Motion passes unanimously.

Selectman Gallagher made a motion to approve Lieutenant David Eldrigh's pay to increase to grade 13, step 6, Selectman Ebbighausen second. Motion passes unanimously.

Selectman Ebbighausen made a motion to seal the Non-Public Meeting Minutes, Selectman Morel second. Motion passes unanimously.

8:30 p.m. Selectman Ebbighausen made a motion to adjourn, Selectman Rideout second. Motion passes unanimously.

Respectfully Submitted,
Alicia A. Marshall
Secretary