

Selectmen Meeting Minutes
Monday, November 12, 2018

Present: Chairman Darcy; Selectmen Diorio; Gallagher; McCosker; & Rideout; TA Collins; Kathryn Lynch; Rick Carrier.

6:00 p.m. Chairman Darcy called the meeting to order.

Chairman Darcy thanked Sean Leary for his assistance in developing the Town Website.

Rideout **made a motion** of approve the Minutes and Manifest, second by Gallagher. Motion passes unanimously.

Selectman Rideout would like to see something done about the building located on Canal Street owned by Floyd Remick. The building is in very poor shape.

Selectman Gallagher had a Conservation Committee meeting last week. The Conservation Commission is looking at redoing the sign on Prospect Street.

Selectman Diorio has a Fire Dept. Building Committee meeting and School Board meeting this week.

Chairman Darcy reiterated the need to reach out to our senate and house representatives regarding state funding, specifically rooms and meals. He would like to organize a sit down with the state delegation.

TA Collins mentioned that the Department Heads will be meeting to discuss the CIP.

TA Collins is working on an application for USDA funding for the Brush Truck.

Kathryn Lynch spoke regarding the upcoming Jingle Bell Run & Walk which is a wellness community event that will be taking place December 15th between 10 am & 12 noon. She is seeking permission to closed School Street during that time. Selectman Rideout **made a motion** to close School Street for the event, second by McCosker. Motion pass unanimously.

Lynch further spoke on the Planning Board updating the sign ordinance to include off present signage for one full day. Each parcel will be allowed one sign two times per year. There will be an application process and asked the Selectmen if they would like to charge a fee. Selectman Rideout made a motion to charge a \$20.00 fee for one day for off premise sign, second by McCosker. Motion passes unanimously. The ordinance will be revisited after one year.

The joint workshop between the Budget Committee and the Selectman began.

A discussion regarding the tax rate took place. Discussion included the need to raise the amount of \$120,000 for overlay for abatement applications; the decrease in the undesignated fund balance which lead to not be able to use the undesignated funds to bring down the tax rate; the decline in revenues – specifically from the state; and the lack of development.

Wastewater Treatment Plant Budget – Supt. Johnson was present. The Selectmen reviewed the budget. Diorio **made a motion** to tentatively approve the budget in the amount of \$380,835, second by McCosker. Motion passes unanimously.

Water Department – Supt. Nadeau was present. The budget represents the hiring of new personnel at the water department. Selectman Diorio **made a motion** to tentative approve the budget in the amount of \$586,863, second by Gallagher. Motion passes unanimously.

The Budget Committee tabled the budget until next week after review of the budget. Supt. Nadeau will be present.

Fire Department – Discussion took place on Salaries. As of the first week of November 398 calls have been responded. There is a need to Jaws for motor vehicle accidents. It was noted Building Maintenance has a typo – it should be \$10,000 not \$1,000. Selectman Diorio **made a motion** to tentatively approve the budget in the amount of \$254,759, second by Gallagher. Motion passes unanimously.

Town Clerk/Elections – TA Collins noted \$1,741.00 could be removed from the equipment line item. There is not need to purchase a new computer. The Selectmen questioned the hours for the Deputy Town Clerk. McCosker **made a motion** to table the budget until further justification can be made, second by Rideout. Motion passes unanimously.

Financial Administration – McCosker **made a motion** to tentatively approve the budget in the amount of \$160,079, second by Gallagher. Motion passes unanimously.

Assessing - Diorio **made a motion** to tentatively approve the budget in the amount of \$46,000, second by Gallagher. Motion passes unanimously.

Legal - McCosker **made a motion** to tentatively approve the budget in the amount of \$52,500, second by Diorio. Motion passes unanimously.

Planning Board - Gallagher **made a motion** to tentatively approve the budget in the amount of \$118,297, second by McCosker. Motion passes unanimously.

Insurance - Gallagher **made a motion** to tentatively approve the budget in the amount of \$40,543, second by Rideout. Motion passes unanimously.

8:43 p.m. Gallagher **made a motion** a motion to adjourn. Second by McCosker. Motion passes unanimously.

Respectfully Submitted,

Jill Collins
Town Administrator