

Selectmen's Meeting Minutes

Monday, November 28, 2016

Present: Chairman Gallagher, Selectmen Diorio, Darcy, McCosker and Rideout; and T.A. Collins.

6:00 p.m. Chairman Gallagher called the meeting to order.

Selectman Darcy made a motion to approve the 11/28/16 manifests and the minutes and non-public minutes of 11/21/16, second by Rideout. Motion passes unanimously.

Selectman Darcy made a motion for the chair to sign the Open Container Permit for Dennis Nadeau for 12/3/16 at the Community Center, second by Diorio. Motion passes unanimously.

Selectman Darcy made a motion for the chair to sign the Non-Disclosure Agreement between the Town of Hinsdale and Ranger Solar, LLC, second by McCosker. It was noted that this document was proofed by the Town Attorney. Motion passes unanimously.

Selectman Darcy made a motion to have the chair sign the Letter of Credit for Corse Excavation naming Hinsdale as beneficiary, second by Rideout. Motion passes unanimously.

Selectman Darcy made a motion for the chair to sign the TNT Fireworks Permit for Retail Sales of Permissible Fireworks, second by McCosker. Motion passes unanimously.

After discussion, Selectman Diorio made a motion to have the chair sign the Oak Hill Acres Co-op Manufactured Housing Park Certificate, second by Darcy. Motion passes unanimously.

T.A. Collins informed the Board of proposed Appointment of Alternate Members to the Beautification Committee: Katlyn Coritina, Derek Savory, Ashley Robarge, Sam Bordner, Megan Laflam, and Julia Killelee. Selectman Darcy made a motion to approve all alternates, second by Diorio. Motion passes unanimously.

Selectman Darcy made a motion to sign the Forest Fire Report Bill #17830 in the amount of \$457.71 and #17831 in the amount of \$21.98, second by McCosker. Motion passes unanimously.

T.A. Collins discussed the *Running an Effective Meeting* handout previously given to the Board for their review. She explained the option to have a Consent Agenda with a listing similar to the current Action Items List where there could be one vote on all Consent Agenda items. There could be an earlier cut-off for this agenda and Selectmen would have the opportunity to review it in advance then send any questions to Jill and the Chair. Discussion followed.

Selectman Rideout mentioned he will be attending a Parks and Rec. Meeting on Wednesday.

Selectman Darcy mentioned the concern that Sean Leary had previously mentioned re: the buckled sidewalk area and manhole cover. Discussion included it could be tree roots causing issues.

Selectman McCosker noted that the Beautification Committee will be meeting this week.

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T. A. Collins noted the Christmas Luncheon for employees will be Wednesday, December 14th at noon at the Police Department.

6:30 p.m. Budget Committee members joined the meeting.

Robert Johnson, WWTP Supervisor, was asked why part-time salaries had doubled. He deferred to the Town Administrator. It was discussed that finance clerk hours may need to be readjusted between departments and this will be looked into. The total is the same. He commented that it is difficult to come up with a budget with a 1.6% increase. He stressed that this budget won't be improving on collection system. The system is aging. The \$8000 now covers basic operations, down from \$20,000 a few years ago.

Selectman Darcy made a motion to table this matter pending changes, second by McCosker. Motion passes unanimously.

Fire Department Chief Jay Matuszewski responded to questions re: his budget including the vehicle maintenance figures. After discussion, it was noted that the vehicle maintenance line item should be dropped to \$14,000 as it included a salary. Salaries should be kept at 85,000 for a total of \$179,090. There was more discussion regarding the need for roof repair and front apron repair. Also mentioned was the possibility of finding a suitable computer in order to reduce \$600 from the total amount in FD Office Supplies.

Selectman Diorio made a motion to tentatively approve the Fire Department Budget in the amount of \$179,090.00, second by Rideout. Motion passes unanimously.

Frank Podlenski, Highway Superintendent came in to discuss Parks, Highway, and Transfer Station.

First discussed was a Parks Maintenance and Repair line item. There was discussion about how often and which properties could or should be fertilized and treated. It was noted that this treatment must be done by licensed professionals. Selectman Darcy made a motion to reduce the Parks Maintenance and Repairs to 7,200.00, second by McCosker. Motion passes unanimously.

Also discussed were the Parks and Building Repairs, specifically painting and roof on fieldhouse. Frank will find out if roofer feels the roof can wait another year. Budget is thus far reduced to \$54,734.00. Selectman Rideout made a motion to table the Parks and Building Repairs line item matter, second by Diorio. Motion passes unanimously.

Next, the Prentiss Taylor Field budget was discussed including the need to extend electricity to the field. Selectman Diorio made a motion to raise Field Maintenance to \$2150.00, second by McCosker. Motion passes unanimously.

Highway Budget discussion included questions on propane use. Selectman Rideout made a motion to approve the Highway Budget at \$628,079.00, second by McCosker. Motion passes unanimously.

Selectman Darcy made a motion to tentatively approve the Transfer Station Budget for \$68,354.00, second by McCosker. Motion passes unanimously.

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Selectman Darcy made a motion to tentatively approve the solid waste collection in the amount of \$247,448.00, second by McCosker. Motion passes unanimously.

Lewis Major discussed increasing grave fees with the Board. Selectman Rideout made a motion to increase the fees from \$600 to \$650 for overall fees charged to the family when opening a grave, second by McCosker. Motion passes unanimously.

Budget Committee members adjourned.

8:17 p.m. Selectman Darcy made a motion to adjourn, second by McCosker. Motion passes unanimously.

Respectfully Submitted,

Kim P. Worden
Secretary