

Selectmen's Meeting Minutes

Monday, October 26, 2020 meeting held at Millstream Community Center

Present: Chairman Steve Diorio, Selectman Bernie Rideout, Selectman Mike Carrier, Selectman Megan Kondrat, Selectman Richard Johnson; T.A. Collins and Kim Worden. Chief Rataj, Sean Leary, and James MacDonell also attended.

6:00 p.m. Chairman Diorio called the meeting to order at the Community Center.

Chair Diorio noted that at the last meeting, the election was discussed and reiterated that voting will be held at the High School. Selectmen will meet tomorrow at 6 with voting authorities at the Community Center. T.A. Collins added that there is a pre-meeting at the school at 5 and that Highway will set up on Monday at 3 and take down at Tuesday at 7. She added that this will be overtime but will be reimbursed by Election Cares Act.

Selectman Rideout made a **motion to approve** the manifests of 10/26/20 and public and non-public minutes of 10/19/20, second by Kondrat. Motion passes unanimously.

New Business:

First presented was the 3rd Quarter 2020 Water Commitment in the amount of \$122,927.45 and the 3rd Quarter 2020 Sewer Commitment in the amount of \$93,150.13. Selectman Rideout made a **motion to accept and sign** the 3rd Quarter 2020 Water and Sewer Commitments, second by Kondrat. Motion passes unanimously.

Next presented was a 3rd Quarter 2020 Water Abatement for Bernier at 532 Plain Road in the amount of \$48.81. Selectman Kondrat made a **motion to approve** the 3rd Quarter 2020 Water Abatement for Bernier, second by Carrier. Motion passes unanimously.

T.A. Reports/Requests:

T.A. Collins handed out a *Memo for Budgets* and noted that Budget Books should be done by the end of the week. She is working on reimbursements and expects \$86,000 for police and fire payroll covering September 1st through October 15th. These are due on the 30th and will hopefully have them in by Wednesday.

She informed the Board that she has a request for either a warrant or inclusion on the budget line from Gary for a mower for the cemeteries. This would be for a commercial mower due to safety concerns and reliability. He also received a quote of \$9625 from Frank for repaving the roads at Pine Grove Cemetery which hasn't been addressed in years.

T.A. Collins is working on Boat Landing matters and waiting for questions from the attorney to the State to be answered. These cover questions related to the Class V Road. They want to be cautious as to any costs to the Town.

T.A. Collins provided a copy of the set up for Trunk or Treat (prepared by Sarah Hudon, Program Director) noting there are 14 vehicles including a Fire Truck and PD cruiser. Precautions to be taken were also mentioned.

Board Comments:

Chair Diorio noted that there is a Budget Committee Meeting on Wednesday and an Existing Bridge Committee Meeting on Wednesday morning. He added that a determination is needed ASAP on the COLA. COLA had been discussed at 1.3%.

Selectmen's Meeting Minutes

Monday, October 26, 2020 meeting held at Millstream Community Center

Selectman Carrier made a **motion to approve** COLA at 1.3%, second by Rideout. Discussion followed. Selectman Kondrat recalled the reason it was not motioned previously was in order for the Board to discuss a maximum amount with merit and COLA combined, with a cap for the total. T.A. Collins agreed. A vote was taken and this motion passed unanimously. It was noted that they could consider and discuss the merit and cap later. T.A. Collins added that she built 2.5% into the budgets. She also added that trash will stand out due to the hike. She indicated that Department Heads are trying to be as conservative as they can.

Chair Diorio noted that he didn't see a review for one specific employee. T.A. Collins noted that it is just coming onto six months of employment and across the board in July everyone received COLA. After discussion it was noted that it could possibly go 18 months without a merit increase. It was pointed out that one may receive a merit after 6 months (if new employee) and then after a year. In this instance, it was asked if this was done. T.A. Collins responded that it was not done, due to it being harder to do with COVID and the employee working out of the office a majority of the time. It was discussed and agreed that this review is just about due.

Chair Diorio noted some departments are larger than others and asked T.A. Collins and Chief Rataj if all reviews have been given. T.A. Collins responded yes.

Citizen Comments:

Chief Rataj updated the Board on the most recent three COVID cases, noting that this is one unit; they all live together; they are quarantined; did their own contact tracing; and there is no involvement with the school. There is very limited involvement with other members of the community and feels there is no threat to the community at large. Discussion followed. Chief Rataj gave an overall case count in town over the past 8 months being: 7 past cases and 3 present cases.

Chief Rataj updated the Board on the parking issues. On Mountain Road, he has worked with Frank and signs have been moved to avoid confusion. He noted one day of issuing \$450 in tickets in 15 minutes. He noted the parking concerns he had with future parking on the island. The parking issue near Town Hall was dealt with today. Chief Rataj updated the Board on plans for election security and Trunk or Treat.

Public portion of the meeting ended. Chair Diorio noted that they would be going into a non-public under personnel. T.A. Collins and Kim Worden were excused.

6:32 p.m. Selectman Rideout made a **motion to enter into non-public** under RSA 91-A:3, II (a) personnel, second by Kondrat. The vote is as follows: Diorio-I; Rideout-I; Carrier-I; Kondrat-I; and Johnson-I; Motion passes unanimously.

7:11 p.m. Regular meeting reconvened.

Selectman Rideout made a **motion to seal** the non-public minutes, second by Kondrat. The vote was as follows: Diorio-I; Rideout-I; Carrier-I; Kondrat-I and Johnson-I; Motion passes unanimously.

7:14 p.m. Selectman Johnson made a **motion to adjourn**, second by Rideout. Motion passes unanimously.

Respectfully Submitted,

Kim P. Worden
Secretary