

*Selectmen's Meeting Minutes*

Monday, August 3, 2020 remote meeting held at Millstream Community Center

Present: Chairman Steve Diorio, Selectman Bernie Rideout, Selectman Mike Carrier, Selectman Megan Kondrat, and Selectman Richard Johnson; T.A. Jill Collins and Kim Worden (all in person). Sean Leary, James MacDonell, Frank Podlenski, Chief Rataj, Officer Joshua Moore and family members (all in person). There were no participants via Zoom.

6:00 p.m. Chairman Diorio called the meeting to order at the Community Center and via Zoom for those who wish to participate remotely.

Selectman Rideout made a **motion to approve** the manifests of 7/27/20 and 8/3/20 and public and non-public minutes of 7/20/20, second by Kondrat. Motion passes unanimously.

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*New Business:*

First presented was the 2<sup>nd</sup> Quarter Water Commitment in the amount of \$131,927.12 and 2<sup>nd</sup> Quarter 2020 Sewer Commitment in the amount of \$95,180.19. Selectman Carrier made a **motion to approve** the 2<sup>nd</sup> Quarter 2020 Water and Sewer Commitments, second by Rideout. Motion passes unanimously.

The second letter to delinquent water customers was presented and briefly discussed. Selectman Carrier made a **motion to approve and proceed** with the second letter to delinquent water customers, second by Kondrat. Motion passes unanimously.

A second quarter 2020 Abatement for 532 Plain Road was presented (and pointed out that this abatement is done quarterly) re: right-of-way due to well. Selectman Rideout made a **motion to approve** the Abatement re 532 Plain Road, second by Kondrat. Motion passes unanimously.

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*T.A. Reports/Requests:*

T.A. Collins presented an Open Container Permit for the Hinsdale Fire Department Picnic on 8/15/20. Selectman Rideout made a **motion to have the Chair sign** the Open Container Permit, second by Carrier. Motion passes unanimously.

T.A. Collins informed the Board that next Monday checks will be issued re: past elections and will come out of the Executive budget. Chair Diorio thanked her for following up on that.

T.A. Collins presented the Board with a *Comparative Statement of Appropriations & Expenditures* for period ending June 30, 2020 and explained offsets. She requested that board members send her any questions by email so that she has time to research. Selectman Johnson thanked her and T.A. Collins responded to questions. She explained that the MS Report tells what the undesignated fund balance is, and her process, to see if we can bring the tax rate down and to set the tax rate. Selectman Kondrat had a budget request for two years of comparisons in order to see differences COVID is making. T.A. Collins will have a spreadsheet with averages and use three years.

T.A. Collins indicated that Evaluations are due and she is to set up meetings with the Board and Department Heads and suggests alternate Mondays that are not scheduled. Chair Diorio thanked her for the information and requested copies of the evaluation for each board member to review. He suggested that Department Heads also state what kind of wage adjustment they would like, in order to go through the Evaluations more expeditiously. He asked if the adjustment for the previous year could also be provided. T.A. Collins will look to see if she kept that.

T.A. Collins noted that Budgets will go to Department Heads in the next two weeks so they are back to her by mid-September.

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T.A. Collins noted a non-meeting with John Ratigan re: right-of-way.

T.A. Collins is working on steps if they decide to take manufactured housing. This will be a step-by-step process.

Selectman Johnson asked if the Town Hall is open. T.A. Collins responded that the Town Clerk opened Mondays and Thursdays, three at a time. If no mask, they will be asked to leave. She noted the Exit flow. Kim, Rod, Kathryn, James, and Jill will be by appointment only.

T.A. Collins noted that there is a Bridge Meeting via Zoom on Thursday and hopes of 2023 to be out to bid. The boat area is out to bid and the sidewalk project is ready to go out to bid.

James MacDonell, Tax Collector noted that individual scheduled to come in for 6:30 is not coming in and he is willing to wait for his non-public.

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Chair Diorio read the appointment for Officer Joshua Moore and took his oath. Officer Moore was congratulated and welcomed.

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*Board Comments:*

Selectman Carrier noted a Conservation Commission Meeting on Wednesday. He informed everyone that the Library is open (starting) today by appointment.

Selectman Johnson said that he has had thoughts for some time, and would like to see Town Hall open 5 days a week; his thought being that it is a service to the Town.

*Citizen Comments:*

Sean Leary noted that the School Board will be voting on the reopening model on Wednesday night. There will be a meeting on Tuesday. He did confirm the joint meeting on the 21<sup>st</sup> of September. He and Steve will do the Agenda. Unlike the Town, even though the School Buildings are closed, there were still operational and doesn't expect to see a big amount of savings.

James MacDonell had a non-public.

Frank Podlenski asked Sean if we saved any on bus funding. Sean responded that he thought we saved on some. Most districts kept contracts with the bus company. When it was clear we weren't using them, we stopped. There should be *some* savings. Selectman Rideout asked if we would be getting a credit. Sean did not know; he was not expecting money back. Discussion followed to include that we didn't pay the full contract and probably are not expecting money back.

Public portion of the meeting ended.

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6:46 p.m. Selectman Kondrat made a **motion** to enter into non-public under RSA 91-A:3, II (a) personnel, with Frank Podlenski, Highway Superintendent, second by Rideout. The vote is as follows: Diorio-I; Rideout-I; Carrier-I; Kondrat-I; and Johnson-I; Motion passes unanimously.

7:02 p.m. Regular meeting reconvened and Highway Superintendent left.

Selectman Kondrat made a **motion** to seal the non-public minutes, second by Carrier. The vote was as follows: Diorio-I; Rideout-I; Carrier-I; Kondrat-I and Johnson-I; Motion passes unanimously.

7:06 p.m. Selectman Kondrat made a **motion** to enter into non-public under RSA 91-A:3, II (b) reputation, with James MacDonell, Tax Collector, second by Rideout. The vote is as follows: Diorio-I; Rideout-I; Carrier-I; Kondrat-I; and Johnson-I; Motion passes unanimously.

7:30 p.m. Regular meeting reconvened and Tax Collector left.

Selectman Rideout made a **motion** to seal the non-public minutes, second by Kondrat. The vote was as follows: Diorio-I; Rideout-I; Carrier-I; Kondrat-I and Johnson-I; Motion passes unanimously.

Chair Diorio reminded the Board to sign all approved documents.

7:31 p.m. Selectman Kondrat made a **motion** to adjourn, second by Carrier. Motion passes unanimously.

Respectfully Submitted,

Kim P. Worden  
Secretary