

Selectmen's Meeting Minutes

Monday, January 27, 2020 at Town Hall

Present: Chairman Mike Darcy, Selectman Steve Diorio, Selectman Bernie Rideout, Selectman Mike Carrier, Selectman Megan Kondrat; T.A. Collins and Kim Worden.

6:00 p.m. Chairman Darcy called the meeting to order.

Selectman Diorio made a **motion** to approve the manifests of January 20, 2020 and January 27, 2020 and the public and non-public minutes of January 13, 2020, and the minutes of January 20, 2020, second by Carrier. The vote is as follows: Darcy-I; Diorio-I; Rideout-I; Carrier-I; and Kondrat-I; Motion passes unanimously.

New Business:

Selectman Diorio made a **motion** to accept and approve the 4th quarter 2019 Water Commitment in the amount of \$114,041.04 and the 4th quarter 2019 Sewer Commitment in the amount of \$88,847.63, second by Rideout. Motion passes unanimously.

Selectman Rideout made a **motion** to have the Board sign and approve the 4th quarter 2019 water abatement for Beverly Bernier in the amount of \$48.81, due to right-of-way for well, second by Carrier. Motion passes unanimously.

Selectman Diorio made a **motion** to approve the Veterans Exemption for #01272020-A, Map 20, Lot 4-20-A, second by Kondrat. Motion passes unanimously.

T.A. Reports/Requests:

T.A. Collins presented appointment papers for Adam Belville, for promotion to Sergeant. Selectman Carrier made a **motion** to accept and sign papers for promotion for Adam Belville, second by Rideout. Motion passes unanimously.

T.A. Collins informed the Board that the auctions took place on Saturday. They received three bids for three (of four) properties, except the Canal Street property:

For 29 Hancock Street, a bid was received for \$10,000. Selectman Rideout made a **motion to accept** the bid of \$10,000 for 29 Hancock Street, second by Kondrat. He questioned the proposed owner about parking and they will address that as they own property next door. Motion passes unanimously.

For 401 Chesterfield Road, a bid was received for \$6000 on property consisting of approximately 5½ acres. Selectman Rideout made a **motion to approve** the bid of \$6000 for 401 Chesterfield Road, second by Carrier. Motion passes unanimously.

For Brattleboro Road (former bait shop property), a bid was received for \$1000. Selectman Carrier made a **motion to accept** the bid of \$1000 for the Brattleboro Road property, second by Rideout. Motion passes unanimously.

T. A. Collins informed the Board that she has met with Andy Hunt of First Choice re: keyless entry bids for the Community Center and Town Hall. She is getting an estimate. Discussion followed.

Budgets

Chair Darcy started with **Health Agencies:**

Selectmen's Meeting Minutes

Monday, January 27, 2020 at Town Hall

This was up \$2700 at \$54,732. Discussion followed. Selectman Diorio made a **motion to tentatively approve** Health Agencies at \$54,732, second by Kondrat. Motion passes unanimously.

Debt Service was discussed. It was noted that this was at \$111,950, down from \$127,665. Selectman Diorio made a **motion to tentatively approve** Debt Service at \$111,950, second by Kondrat. Motion passes unanimously.

Capital Outlay was discussed at \$6164. T.A. Collins noted that quite a few leases dropped off. Discussion followed. Selectman Diorio made a **motion to tentatively approve** Capital Outlay at \$6164, second by Rideout. Motion passes unanimously.

Municipal Pool was discussed next. T.A. Collins noted that she took out the position for scheduling ("Personnel Manager") which brought this down to \$39,548.00.

Selectman Rideout made a motion to tentatively approve the Pool Budget at \$39,548. There was no second. Motion failed.

Selectman Carrier made a **motion to reduce** the snack bar supplies line from \$1750 to \$1600, second by Kondrat. The vote is as follows: Darcy-I; Diorio-I; Rideout-No; Carrier-I; and Kondrat-I; Motion passes.

Selectman Diorio made a **motion to tentatively approve** the Municipal Pool Budget at \$39,398, second by Carrier. The vote is as follows: Darcy-I; Diorio-I; Rideout-No; Carrier-I; and Kondrat-I; Motion passes.

T.A. Collins explained her recent changes re: the **Community Center Budget**. This is down from \$83,407 to \$69,459. Discussion followed including Selectman Kondrat's concerns that hours for the Program Director should be looked at with other positions like Sports Director. It was noted by T.A. Collins that attention is needed at the center and upcoming unknown costs. Selectman Diorio made a **motion to tentatively approve** the Community Center Budget at \$69,459, second by Rideout. Motion passes unanimously.

Chair Darcy noted that the Board previously tentatively approved the Community Events at \$22,102 and Summer Program at \$68,392 and that if anyone wanted to revisit those, a motion would be needed. Selectman Kondrat reiterated her concerns of the need to discuss the Seasonal Sports Director and Program Director positions. This will be done with Parks and Rec.

Election Registration and Vital Statistics was at \$351,281. T.A. Collins explained that we are now at a 1-check system at the Town Clerk's Office and this is mostly offset with revenue. \$105,780 is the amount without motor vehicles and salary lines are up. Selectman Diorio made a **motion to tentatively approve** Elections at \$351,281, second by Kondrat. Motion passes unanimously.

Financial Administration is up to \$172,891. Chair Darcy noted this is up around \$12,000. Discussion followed to include computer line is up due to support and expenses. Selectman Rideout made a **motion to tentatively approve** Financial Administration at \$172,891, second by Kondrat. Motion passes unanimously.

The **Police Budget** was next discussed with Interim Chief Lavoie and Lt. Melissa Evans. This had been tabled (\$1,460,352). The Board asked if any reductions had been found. Interim Chief Lavoie indicated that 90% of the budget is salary and payroll, however he did have some suggestions for reductions.

He discussed and suggested that the Computer line could be cut \$4400 to \$30,000. He also discussed and suggested that Crossing Guard can be cut by \$7500 and FICA cut \$300, leaving over \$4700 and on track for the one position we

Selectmen's Meeting Minutes

Monday, January 27, 2020 at Town Hall

have and have had for the past few years. It had been budgeted for three positions. He suggested Office Supplies could be reduced by \$1000, to \$2000. Following this, there was a suggestion of School Resource Officer base salary being removed since the School Dept. reimburses 50%. There was discussion on why this needs to be left as is and the reasons. These suggestions resulted in a decrease of \$13,200.

Chair Darcy questioned the Animal Control Officer position remaining at 30 hours. He indicated that when the position was approved for an increase in hours, it was with the understanding that parking enforcement would be included. Discussion followed to include that parking enforcement has not been included. T.A. Collins noted that a description was to have been created and needs to be done. Chair Darcy further questioned whether this position should be reduced to the original hours. He would like the information on this.

Selectman Rideout made a motion to table this budget until we get the information. He then withdrew the motion.

Selectman Diorio made a **motion to tentatively approve** the Police Budget at \$1,447,152, second by Carrier. After discussion, the vote was taken. Motion passes unanimously.

Interim Chief Lavoie was unaware of the job description matter and offered to get a description together within a day or two to make this work.

T.A. Collins will update the budgets and get them to everyone by Wednesday.

Board Comments:

Selectman Rideout will have a Rec Meeting on Thursday.

Selectman Diorio will have a Fire Department Building Committee Meeting tomorrow and a Budget Committee Meeting tomorrow.

Selectman Kondrat commended the Fire Department and Highway Department for working very well together the other night at an occurrence.

Chair Darcy discussed the upcoming meeting and availability to attend the Chesterfield Select Board re: police usage agreement. He invited anyone who was available to attend. He noted two non-publics re: personnel.

Citizens Comments:

Sean Leary asked for clarification on one crossing guard that we have and that the position covers one hour daily. He also asked for SRO clarification.

James MacDonell asked if discussion from last week would be finished. It was indicated that further discussion will take place next week.

Selectmen's Meeting Minutes

Monday, January 27, 2020 at Town Hall

7:10 p.m. Selectman Rideout made a **motion** to enter into non-public under RSA 91-A:3, II (a) personnel with Interim Police Chief, Andy Lavoie, second by Kondrat. The vote is as follows: Darcy-I; Diorio-I; Rideout-I; Carrier-I; and Kondrat-I; Motion passes unanimously.

7:28 p.m. Regular meeting reconvened.

Selectman Rideout made a **motion** to seal the minutes, second by Kondrat. The vote was as follows: Darcy-I; Diorio-I; Rideout-I; Carrier-I; and Kondrat-I; Motion passes unanimously.

7:29 p.m. Selectman Rideout made a **motion** to enter into non-public under RSA 91-A:3, II (a) personnel, second by Diorio. The vote is as follows: Darcy-I; Diorio-I; Rideout-I; Carrier-I; and Kondrat-I; Motion passes unanimously.

7:45 p.m. Regular meeting reconvened.

Selectman Rideout made a **motion** to seal the minutes, second by Kondrat. The vote was as follows: Darcy-I; Diorio-I; Rideout-I; Carrier-I; and Kondrat-I; Motion passes unanimously.

7:46 p.m. Selectman Diorio made a motion to adjourn, second by Kondrat. Motion passes unanimously.

Respectfully Submitted,

Kim P. Worden
Secretary