

Selectmen's Meeting Minutes

Monday, April 8, 2019 at Town Hall

Present: Chairman Mike Darcy, Selectman Steve Diorio, Selectman Bernie Rideout, Selectman Mike Carrier and Selectman Megan Kondrat; T.A. Jill Collins and Kim Worden.

6:00 p.m. Chairman Darcy called the meeting to order.

Selectman Diorio made a **motion** to approve the manifests of April 8, 2019 and the public and non-public minutes of April 1, 2019, second by Rideout. The vote is as follows: Darcy-I; Diorio-I; Rideout-I; Carrier-I and Kondrat-I; Motion passes unanimously.

New Business:

Selectman Diorio made a **motion** to sign the Application for Reimbursement to Towns and Cities in which Federal and State Forest Land is Situated 2018, second by Rideout. Motion passes unanimously.

Selectman Rideout made a **motion** to have the Chair sign and approve the Application for Open Container/Alcohol Permit for Kaili Williamson on 7/13/2019 at the Community Center, second by Diorio. Motion passes unanimously.

Selectman Diorio made a **motion** to approve the Permit Application for Recreational Campground/Camping Park Permit for David Herod-Mountainside Camping, second by Carrier. Motion passes unanimously.

Selectman Diorio made a **motion** to sign the Permanent Application for Property Tax Credit/Exemption #04082019 (Veterans), second by Kondrat. Motion passes unanimously.

T.A. Reports/Requests:

T.A. Collins will have a review of policies and guidelines tonight.

Board Comments:

Selectman Rideout gave a handout re: House Bill 700 (HB700) (re: valuation of utility company assets for local property taxation). He would like the Board to put together something for Mike Abbott to testify on Wednesday, April 17th.

Selectman Diorio has an upcoming School Board Meeting on Wednesday.

Selectman Carrier asked about implementing the goals previously discussed. Chair Darcy said a first step would be a draft of all goals to look at and then set timelines.

Chair Darcy discussed parking on School Street. He indicated that this Board needs to ask again that parking is enforced. Last year addressing this was requested to police. Discussion followed. He reiterated that this needs to be addressed.

Chair Darcy updated the Board on the meeting Tuesday in Keene. NHMA spoke on various legislation and he felt there was some good information. Stabilization funding reduction of 4% is to be halted this year.

Selectman Kondrat noted that the school flashing light is still off. Chair Darcy suggested reminding the PD.

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There was further discussion on Counselor-In-Training (CIT) Program. Selectman Diorio asked what the consequences would be if a parent couldn't attend orientation. Discussion of reasons, assumptions, and opinions followed. Wording will stay the same. Ann Diorio felt that both the CIT signature and parent signature should be obtained. Chair Darcy asked if Parks & Rec had questions. Liz Boggio asked if someone is a CIT for two years, are they guaranteed a counselor job. The answer was that there are no guarantees.

Selectman Kondrat made a **motion** to accept the Leadership Development Program packet of information, second by Carrier. Motion passes unanimously.

Parks & Rec Fees were discussed with Matt Palmer. For out-of-town sports, Matt didn't write anything up. He was agreeable to charging \$55 or \$60. For Sports Fees, he suggested leaving at \$45 as we are on the higher side of our league. Selectman Kondrat suggested that if we are taking out-of-town kids for sports, perhaps we could take out-of-town kids for camp. Discussion followed and it was suggested that that could be explored for next year. The next item for discussion was senior day pass rates. It was suggested to raise out-of-town Senior Day passes to \$3.00.

Selectman Rideout made a **motion** to accept Fee Adjustments as presented with the exception of: Out-of-Town Sr. Day Pass @ \$3.00, Sports Fee @ \$45.00, and Out-of-Town Sports Fee @ \$60.00, second by Diorio. Motion passes unanimously.

Jill reminded the Board that they need to revisit the CIT fee. \$100 was suggested. Discussion followed. Selectman Carrier made a **motion** to set the CIT program fee at \$100, second by Rideout. Motion passes unanimously.

It was asked how many participants and suggested to cap at 10.

T.A. Collins and Sean Leary discussed finding money for scholarships. A public hearing will be scheduled. Sean can start applying and working on letters. She will put in the paper by 4/11/19 and it could be scheduled by 4/22/19.

T.A. Collins handed out a section of the *Personnel Policy* (pages 60-63, rev./adopted 6/16/14) and *Selectmen Procedures and Guidelines* (rev. and adopted 5/1/17).

She noted that she likes to review Procedures and Guidelines yearly. If no changes, it can be adopted as is and she can put a date on it. Selectman Diorio made a **motion** to accept *Selectmen Procedures and Guidelines*, second by Carrier. Motion passes unanimously.

Progressive Discipline part of the Personnel Policy was discussed. T.A. Collins indicated that first step is to Department Head, then to her, then there is a meeting with Jill and the Department Head. All is in writing, legal looks at it, and decision is made. The Board is the last appeal. She stressed that it's very important not to engage with personnel as the Board is the final decision.

T.A. Collins is finalizing going through the Personnel Policy now. There will be a meeting with Selectmen and employees will be invited too. Selectman Darcy suggested that we look at the Social Media Policy when the Personnel Policy is reviewed. T.A. Collins will email it out.

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Citizens Comments:

Ann Diorio let the Board know that she observed the School Street issue and feels that it's very dangerous and something should be done.

Sean Leary will see that the SRO (School Resource Officer) has a copy of the game schedule. Sean also suggested (in going over the rates) making an effort to get some attendance numbers in order to know the multiplier.

Matt Palmer asked again about parking spaces on either side of the Community Center. Discussion followed. Jill mentioned Complete Streets and that Kathryn Lynch would be applying for a grant possibility/opportunity. There are two spots that may need to be addressed. If the Board decides to make changes, the Traffic Ordinance would need to be changed, and a public hearing scheduled. Chair Darcy suggested that at the beginning of next week's meeting, the Board walk down to look at the spaces and make a determination.

Liz Boggio expressed concerns of a CIT paying and putting in time where, in the end if it didn't work out, that person may not get a job. Discussion followed including it being stated that it is a camp program that could result in a job. Results of the first year need to be seen before any next step.

Ken Rooney discussed a school safety concern and was advised to go to the School Board about that.

7:03 p.m. Selectman Diorio made a **motion** to adjourn, second by Rideout. Motion passes unanimously.

Respectfully Submitted,

Kim P. Worden
Secretary