

**HINSDALE TOWN HALL
FACILITY RENTAL REQUEST**

Organization: _____

Event: _____

Coordinator: _____

Phone: _____

Date facility is requested: _____

Hours facility is requested: _____

Approximate attendance expected: _____

Area of Town Hall to be used (please check one):

Upstairs Main Hall

Community Room

Conditions Governing Use of Town Hall

1. It is the responsibility of the organization/individuals responsible for the Town Hall activity to ensure that the event is well supervised.
2. It is the responsibility of the organization/individuals responsible for the Town Hall activity to ensure that the facility is left in the condition in which it was found.
3. Any incident of damage to any Town property is to be reported immediately to the building custodian and the repairs will be the financial responsibility of the organization/individual.
4. KEY MUST BE PICKED 24 BUSINESS HOURS OR BY THURSDAY PRIOR TO FUNCTION AND RETURNED THE FOLLOWING BUSINESS DAY.

On behalf of _____, I have read the above listed conditions concerning the use of the Town Hall and agree to ensure that they are abided by.

Event Coordinator

Approval

Building Custodian

Chairman, Selectman

Date

Police supervision required: Yes No

Fee: \$ _____

If police supervision is required appropriate arrangements should be made through the Hinsdale Police Department.

COVID-19 RENTAL WAIVER AND RELEASE

THIS WAIVER & RELEASE (the “Waiver”) is provided on the date indicated below and is agreed to and signed in consideration of being permitted to rent and use Town of Hinsdale (the "Town") facilities directly or indirectly authorized or provided by the the Town or taking place on or in any Town property, grounds, or facilities. By signing below, the Renter acknowledges, understands, and agrees to be bound by the following:

1. Rental of Town facilities may result in Renter’s exposure to and/or illness and infection from diseases, including, but not limited to, MRSA, influenza, and COVID-19, and that these diseases, illnesses, infections, and viruses can carry the risk of serious illness or death.
2. Renter knowingly and freely assumes all such risks for themselves and their guests, both known and unknown, whether or not said risks are associated with the illnesses and diseases listed above, or from other infections diseases, illnesses, and viruses not contemplated herein. Renter assumes full responsibility for all guests of Renter.
3. Renter hereby agrees to release and hold harmless the Town, its successors and assigns, its agents, officers, elected officials, employees, and their heirs and assigns (the “Releasees”) from any and all liability arising from or related to the facility rental. Renter further releases and holds harmless the Town and Releasees from any and all damages arising from injuries, illness, disability, death, loss or damage to person or property, resulting directly or indirectly from attendance.
4. Renter shall comply with the guidelines issued by the Centers for Disease Control and Prevention, the NH Dept. of Health & Human Services, and the Governor's Emergency Orders regarding the prevention of the spread of infectious diseases, including COVID-19, to the extent practicable while renting a Town facility.
5. Renter assumes the responsibility to terminate rental if Renter notices, observes, or becomes aware of any unusual or significant hazard that arises during the course of the facility rental.
6. Renter agrees to indemnify, hold harmless, and defend the Town, its trustees, officers, agents, assigns, and employees from all claims from illnesses, injuries, including death, damages, and losses, arising out of, connected with, or in any way associated with the facility rental and Renter’s participation therein.

Date: _____

Renter Name

Renter Signature