

# Hinsdale Community Recreation Committee

Wednesday, September 25, 2019

6:00 pm

SAU Building

<b>Attendees:</b>	Ann Diorio, chair; Karyn Hammond- Secretary, Matt Palmer- Program Director, Maryanne O'Malley (HASP), Gail Roberts, Kathryn Lynch- Hinsdale Beautification Committee, Sean Leary, Sam Kilelee
<b>Excused:</b>	Theresa Diorio, Robert Johnson, Sarah Hudon
<b>Others present:</b>	N/A

## *Minutes*

<b>Agenda item:</b>	Acceptance of minutes from meeting 8/22/19	<b>Presenter:</b>	Ann Diorio
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Motion made by Kathryn; Seconded by Sean; Passed

<b>Agenda item:</b>	Treasurer's Report	<b>Presenter:</b>	Sarah Hudon
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**Discussion:** See attached report.

Theresa has been paying for several aspects of the Farmers' Market and Farm Day out of pocket and will be submitting receipts for reimbursement. Sean reported that there is an advertising grant from the NH Dept of Agriculture and this will be an option for next year. Sean is willing to reapply for the grant for next season. Approx \$1,000.

Sarah Hudon has resigned effective immediately; committee to review filling Treasurer position next month.

Motion to accept Treasurer's Report as stated made by Kathryn; Seconded by Sam; Passed.

Motion Sean, Seconded Kathryn to accept Sarah's registration effective immediately. Ann will promote Treasurer opening.

Action items	Person responsible	Deadline
✓ Advertise re: opening for Treasurer position for HCRC	Ann	as able

<b>Agenda item:</b>	Program Director Report	<b>Presenter:</b>	Matt Palmer
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**Discussion:**

- Community Center Report: See attached report
- Seasonal Sports Update: See attached report
- Program Updates: See attached report
- Any other business to come before the Board:

Ann inquired if town is still performing some aspects of closing; Matt replied this is still the case but not in its entirety. Discussion re: pool followed.

Karyn asked about previous early registration discount to encourage early registration and enhance affordability of programming. Matt replied this was eliminated in the spring due to concern at the time re: sustainability, costs for programming. Ann suggested this be revisited in the future. Kathryn mentioned that in the past, coaches have received either free registration or discounted registration for their children who are playing. It was discussed that this was phased out likely within the past ten years for various reasons. Ann proposed that this be discussed at a future committee meeting.

Matt responded to the questions from last month's meeting. Matt reported that the meeting at day camp was not an emergency meeting although it was in an effort to meet with staff in person.

Matt reported he did not perform employee surveys as he felt in-person discussion would be more productive. Surveys were completed during camp time based on how it was distributed. Ann clarified that three HCRC members did not receive one.

Matt scheduled the Craft Night. Ann reported that the issue was that Kathryn was asking for a standing Craft Night on a monthly basis. Kathryn and Matt agreed that they can discuss this going forward.

Action items	Person responsible	Deadline
✓ Meet regarding future Beautification Committee events	Kathryn, Matt	as able/needed

<b>Agenda item:</b>	Beautification Committee/Farmers' Market	<b>Presenter:</b>	Kathryn Lynch/Theresa Diorio
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**Discussion:**

See attached report. In addition, Kathryn created an Events Flyer promoting upcoming Beautification Committee events. Kathryn will clarify that children are the targeted audience at the Fire Dept Xmas Event in December. Matt reported that Lawrence Brothers came to look at a spigot on the park side of the Community Center. Matt to f/u.

<b>Agenda item:</b>	Girls on the Run/Heart & Sole	<b>Presenter:</b>	Karyn Hammond
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**Discussion:** See attached report. In addition, Karyn reported that Sarah Hudon has created the flyer for the Bake Sale on Oct 5, and had requested the date be included on the Beautification Committee Events Flyer (is included as of meeting time). Karyn mentioned concerns re: girl turnout based on very low turnout at the June event (GOTR had a conflicting team celebration event) and items to sell. Gail, Sarah (Hudon, outside of and previous to the meeting this evening), Ann, and Sean volunteered to bring baked goods if needed as well. Karyn reported that she has emailed Sara Donahue to contact GOTR coaches and parents to promote the event and equally critically, girl participation, as able.

Action items	Person responsible	Deadline
✓ Follow up re: girl turnout, items for bake sale	Karyn	asap

<b>Agenda item:</b>	New Business: Review Budget 2020-2021/Sustainability Plan	<b>Presenter:</b>	Ann
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**Discussion:** Budget review (submitted by Matt). Review of the budget by the Committee. Discussion re: length of pool season (as initiated by Sean); discussion followed as related to issues re: pool season length this past season (2019).

Matt confirmed that the pool will be open for Field Day, as asked by Maryanne.

Kathryn mentioned the town can be asked to abate some of the cost related to water/refilling the pool, as this has been found to be necessary prior to the opening of the pool next year. Matt replied to this.

Sean inquired re: forms in advance for budget planning purposes for SelectBoard. Matt reported he will be working on these.

Matt reported buying shock and salt in bulk was a big money saver this past season, and there are still some supplies remaining for use next season.

Ann asked for a breakdown of hours per season. Also asked about SALT and Varsity players to ref games vs Seasonal and Program Directors doing this. Matt reported low turnout; Sam reported schedule conflict restrictions for soccer season.

Kathryn pointed out discrepancy in Outdoor Hinsdale budget (amount reversal); Matt to correct. Kathryn reported low budget for Outdoor Hinsdale this year. Kathryn suggested itemization of budget for Summer Kickoff. Kathryn also proposed justifying Promotion amount for Art in the Park, for clarification in front of the Selectboard. Matt concurred and to clarify.

Ann inquired re: state of camp building as involved in the Camp Accreditation process. Matt reported this is a small portion of the accreditation process. Matt has had back door looked at re: repair d/t attempted break in this past summer. Matt to f/u w Jill.

Clarification requested re: miscellaneous budget items in preparation for Budget Committee.

Sustainability Plan to be reviewed with Select Board Oct 7.

Action items		Person responsible	Deadline
✓ Matt to followup re: items referenced above		Matt	asap
<b>Agenda item:</b>	New Business: Review Goals	<b>Presenter:</b>	Ann Diorio

**Discussion:** Ann reviewed goal revisions suggested last meeting with Matt to update, including (Goal 1) moving up the hiring date completion for camp to April 1, rather than April 30. Brief discussion followed.

Action items		Person responsible	Deadline
✓ Goal revision per discussion this date		Ann	asap
<b>Agenda item:</b>	Other information to come before the Committee	<b>Presenter:</b>	Sean

**Discussion:**

Sam asked Matt re: communication from him/Sports Director for field use coordination. Matt concurred.

Sean asked for a meeting for the Committee only; Matt excused.

Discussion followed regarding Article 25, passed, at Town Meeting on March 13, 2018, which states that the HCRC, not the Program Director, is to approve payout of accumulated HCRC funds, This article is not referenced in full in these meeting minutes but can be accessed on town websites and in the Town Annual Report for 2019.

Action items		Person responsible	Deadline
✓ Follow up at Selectboard meeting re: Sustainability, Fund Designation		Sean, HCRC	Oct 7, 2019

<b>Agenda item:</b>	Meeting Adjourned	<b>7:33</b>	
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Motion made by Sean; Seconded Maryanne; Passed

Next HCRC meeting: Thursday, October 24, 2019