

Hinsdale Community Recreation Committee

Thursday, Oct 24, 2019

6:00 pm

Millstream Community Center

Attendees:	Ann Diorio, Chair (at meeting commencement); Amanda Sweetser- Vice chair, Karyn Hammond- Secretary, Bernie Rideout- Selectman, Matt Palmer- Program Director, Robert Johnson, Kathryn Lynch- Hinsdale Beautification Committee, Sean Leary (Elected Chair just after meeting commencement- see Officer changes at the commencement of Minutes below); Maryanne O'Malley (HASP)
Excused:	N/A
Others present:	N/A

Agenda item:	Election of New Officers	Presenter:	Ann Diorio
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Discussion: Ann requested a nomination for the office of HCRC chair. Bernie nominated Sean for chair.

Motion made by Bernie; Seconded by Kathryn; Passed.

Sean Leary now HCRC Chair.

Sean requested a nomination for Office of Treasurer.

Kathryn nominated Ann Diorio as Treasurer. Motion then made by Kathryn; seconded by Bernie. Vote followed; passed. Ann elected as Treasurer.

Minutes

Agenda item:	Acceptance of minutes from meeting 9/25/19	Presenter:	Sean Leary- now HCRC chair
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Motion made by Bernie; Seconded by Ann; Passed.

Motion to accept the meeting minutes from Oct 7, 2019 meeting with the Selectboard.

Made by Ann; Seconded by Amanda.

******Discussion:** Matt asked for the following correction in the Oct 7 minutes from Selectboard/Rec meeting- term "funding" to be replaced by programming.

Motion to amend; passed as amended.

Agenda item:	Treasurer's Report	Presenter:	Ann Diorio
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Discussion: See attached report.

In addition, Bob inquired re: the line item for K & S Line Striping; discussion followed after Matt obtained the specifics from his office at Sean's request.

Amanda reported to Matt and the Committee that there was some concern reported to her from parents regarding the quality of Rec Soccer shirts this season. Matt replied that an alternate tshirt company was utilized this soccer season as the previous vendor was no longer in business. Matt asked that parents and those concerned approach him directly. Matt stated that a coach/parent had voiced concerns to him as well.

Motion to accept the Treasurer's Report made by Bob; Seconded by Bernie; Passed.

Review of Procedures for Parks and Rec Revolving Funds:

Ann passed out copies of Treasurer Procedures that she had recently reviewed with Jill Collins, Town Administrator, who approved (the procedures as written). The Committee then reviewed the written procedures. Matt asked for the opportunity to review these with Jill. Discussion followed regarding procedure of approval vs. notification of purchases. Matt asked for flexibility; current procedure versus future procedure and those stated in the document reviewed. Discussion followed. Matt and Sean reviewed some discussion from the Oct 7 meeting with the Selectboard. Matt asked for prior notice of forms to allow time to review before meetings, given that there have been two times during which presentation of forms lacked notice. All concurred in theory. All agreed that communication from the Town Administrator (who was recently on vacation) would be beneficial in this process as well (given that the role of Program Director is a paid position). Bernie to follow up regarding this.

Motion to accept (with option to amend in the future as warranted) made by Bernie; Seconded by Kathryn; Passed.

Motion to accept new these Procedures for Parks and Rec Revolving Funds thus Passed.

Agenda item:	Program Director Report	Presenter:	Matt Palmer
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Discussion:

- Community Center Report: See attached report.
- Seasonal Sports Update: See attached report. Matt also reported that soccer grades 3 and 4 will be attending a tournament in Westminster, VT for the first time.
- Program Updates: See attached report. Matt also reported that winterization is completed now for the outdoor showers and drinking fountain. Maryanne inquired re: accreditation process for summer camp; Matt in follow up process at this time.

Kathryn inquired re: coaches' kids playing for free during Rec sports. Amanda reported this has not worked successfully for Cal Ripken in the past. Matt reported he had been told that this hasn't occurred in the past 15 years. Kathryn reported she herself had done this in the past. Matt replied to his reluctance to setting a standard that may not be consistently enforceable. Kathryn again asked about an early registration discount to encourage early registration and give a discount. Matt reported that this did not benefit early registration and was more tedious regarding organization, deadlines, and ordering of supplies. Ann proposed that in the future, the registration fees be reconsidered and potentially decreased, such as for the next soccer season.

Agenda item:	Beautification Committee Report/Farmers' Market	Presenter:	Kathryn Lynch/Ann Diorio
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Discussion:

See attached report submitted by Kathryn for the Beautification Committee. In addition, Kathryn reported that Trunk or Treat will now be held inside at the HMHS gymnasium on Sunday 10/27/29, presented on tables, due to inclement weather forecasted. Ann reported that updates will go home and be going home this week in (HES) Friday folders.

Thirty people attended the first Sign and Wine on October 17th (more than initially reported at 24; thus very well-attended). Kathryn reported that using only the back half of the Community Center was too small for the event/participant size. Kathryn reported that this event was very profitable. Kathryn reported that in the future, Sign and Wine events will need to include access to the kitchen as well as to trash cans, and should not be scheduled for the back half (only) of the Millstream Community Center. Kathryn reported some confusion regarding scheduling/location of this event with the Program Director, and that this will be clarified going forward.

Bernie to follow up regarding outlets at Millstream Park, and lack of lighting at the basketball courts. Later discussion raised the issue of whether this is a Parks and Rec issue or Town issue.

Kathryn reviewed the Picnic in the Park: Community Development ideas and her attached report. Findings included that several high school students requested only one backboard and hoop be replaced. It was also discussed that they don't use any (other) hoops (because players face the sun when using these hoops). These students/players also requested a bench to sit on. Again, the question regarding whether these areas are for Parks and Rec or for the Town to address was raised.

Matt updated the Committee regarding a particular town citizen who is very eager for the return of the horseshoe pits. Sean reported that this was also a topic that was raised during the 501(3)C meetings as a potential for fundraising for HCRC. Sean invited Matt to a 501(3)C meeting to review this further. The Town Highway Superintendent will also be invited.

See attached report regarding the Farmers' Market, compiled by Theresa, reviewed by Ann in Theresa's absence. Sean reported that he will be following up regarding the NH Dept of Agriculture grant, when the 2020 application is available.

Conclusions:

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Action items		Person responsible	Deadline
Sean, Matt to meet regarding horseshoe pits, recreation at pavilion, etc.		Sean, Matt	as able
Follow up regarding NH Dept of Agriculture grant		Sean	as able
Agenda item:	GOTR/Heart & Sole Update	Presenter:	Karyn Hammond

Discussion:

The GOTR/H&S bake sale fundraiser at Walmart on Saturday, October 5, was a successful one, with approximately \$345.25 profit. This will be turned in with the profits from the bake sale profits from the Art in the Park/Farmers' Market event (\$128.00), to the HCRC Treasurer. Karyn also reported that participant turnout was improved compared to the spring fundraiser. Karyn stated that all donations of time and baked goods, patronage were appreciated, including from Committee members.

Karyn pointed out that during the Oct 7 (HCRC) meeting with the Selectboard, the Program Director reported information that Karyn had provided at last month's HCRC meeting re: low participant attendance at the Art in the Park event (one). Karyn had initially reported her concern about low GOTR participant turnout at the previous GOTR fundraiser at the 9-25-19 HCRC meeting. Karyn stated that this information was then, at the Oct 7 meeting, used to imply that attendance was generally poor at GOTR fundraisers. Karyn reminded the Committee that there had been a schedule conflict for most participants, and the manner in which he reported attendance at this one event was misleading to the Selectboard.

Karyn mentioned that she had other points of concern (that she had not been able to address during the Citizen Comments portion of that Selectboard meeting), but questioned the appropriateness of this setting to air those concerns; and if not at this meeting, then where? Sean stated, after some deliberation, that generalized comments would be acceptable. Karyn then stated that she felt that it was not appreciated that concerns regarding GOTR participant attendance is a typical concern, as implied at the Oct 7 meeting. Karyn stated that it would be appreciated in the future if information provided would not be spun to be used against programs such as GOTR. Karyn reported that it would be appreciated if volunteer coaches would be recognized for multiple seasons of coaching and fundraising (2-3 fundraisers-annually- organized and attended by herself), rather than the Selectboard being notified of only one fundraiser that was not attended, not organized by herself, over the past 6 years.

This was noted by the Committee and no further comments or questions were put forward at this time by any meeting attendees/participants when prompted by the Chair.

Agenda item:	HASP	Presenter:	Maryanne O'Malley
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Discussion: No specific discussion at this time.

Action items		Person responsible	Deadline
N/A		N/A	N/A
Agenda item:	New Business	Presenter:	Sean Leary

Discussion: Review information from Picnic in the Park and Planning Board regarding Recreation Chapter Three of the Town's Master Plan.

Sean reported regarding the process and glitches presented thus far. Sean reported that more information will be coming forward regarding the Master Plan. Ann reported that the current Master is outdated. Sean reported that every community in the state has to have a Master Plan in place. Generally a Master Plan is updated every ten years. Sean stated that the present Master Plan was finalized in 2014 but that much is outdated. The Southwest Regional Planning Commission assists with the update for a cost. The Planning Board will be saving money for the town and adding personalization to the updated Master Plan. Chapter Three is the Parks and Rec section of the Master Plan.

Conclusions: Master Plan in progress.

Action items		Person responsible	Deadline
Follow up re: Master Plan		Sean, HCRC as able	as able/ASAP
Agenda item:	Other information to come before the Committee	Presenter:	Matt, Sean

Discussion:

Matt asked about converting the present courts into two playable courts in order to maximize playable space. He said he has reviewed this briefly with a couple of members of the Town Highway Department. Committee members, including Ann and Kathryn, cited the conflict regarding Town versus Parks and Rec responsibility. Bernie pointed out that this involves the Town Highway Superintendent, and that he should be invited. The Committee concurred. Bernie to ask Jill to invite Frank to a future meeting regarding this matter.

Sean proposed a Parks and Rec calendar (12-month format) for the future, to include registration forms and information regarding programming, including Outdoor Hinsdale, Rec Sports, etc. Sean reported this would be in printed format, and will be looking into affordability options, including sponsors and advertising, to offset costs. Goal would be to work on this in 2020 to have a printed version for 2021, and to have this in each resident's mailbox. Community in support. Kathryn and Sean to pursue.

Action items		Person responsible	Deadline
F/u re: Basketball court space/issues as stated above		Bernie	as able
F/u re: Parks and Rec Calendar planning		Sean, Kathryn	as able
Agenda item:	Meeting Adjourned	8:08	

Motion made by: Bernie; Seconded by Maryanne, Passed

Next HCRC meeting: Thursday Dec 5, 2019