

Hinsdale Community Recreation Committee

Thursday, Jan 30, 2020

6:00 pm

Millstream Community Center

Attendees:	Sean Leary, chair; Amanda Sweetser- Vice chair, Ann Diorio- Treasurer, Karyn Hammond- Secretary, Bernie Rideout- Selectman, Maryanne O'Malley (HASP), Gail Roberts, Theresa Diorio, Kathryn Lynch- Hinsdale Beautification Committee, Sam Kilelee, Brett Eastman- Seasonal Director
Excused:	Bob Johnson
Others present:	Jill Collins- Town Administrator

Minutes

Agenda item:	Acceptance of minutes from meeting 12/5/19	Presenter:	Sean Leary
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Discussion: Minutes recorded by Sean Leary for 12/5/19 meeting.

Correction requested by Ann; sentence to read "Matt explained that he made a mea culpa with an email exchange. He did not go into further detail, but he will do better in the future."

Motion made by Kathryn ; Seconded by Gail ; Passed as amended.

Conclusions: Passed as amended

Agenda item:	Personnel Update	Presenter:	Jill Collins
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Discussion:

Jill reported that Tammy Stebbins is looking into former camp employees to return to summer camp and pool at this time. Regarding staffing at the Community Center: Jon Bobak is doing custodial work at Millstream Community Center on weekends. Jill reported Colleen Hayes has been assisting with the Meals on Wheels program and has requested hours between 5-8pm. Jill reported that the Program Director position is in the process of being filled.

Jill has asked for a capital improvement plan for the Community Center. The roof is in need of repair, and there are shutters with broken slats. Jill reported that Gary Momaney will likely paint the inside of the Community Center (walls, doors, bathroom stalls, etc). The Community Center has been open 24 years this month. A tour of the facility and its needs followed.

Agenda item:	Community Center Facilities Tour	Presenter:	Jill Collins
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Discussion:

Kitchen: Was built as a commercial kitchen. The countertops need to be replaced. Jill suggested quartz as it doesn't stain, affordable. Jill suggested backsplash for stoves; perhaps tin ceilings and backsplash. Flooring: Jill suggested replacing present flooring with non-skid type; Ann suggested rubber mats or cork. Kitchen shutters are broken in places and need to be replaced. The ceiling tiles are also yellow and need to be replaced. Cabinets: replace with spring-loaded or reface them.

Meeting room: the present table/chair storage area is very small. Jill suggested sharing/replacing chairs with those from the Town Hall, in addition to implementing wall storage and an additional rack. Holes are present in walls, stains on ceiling/walls as well.

Office: the carpeting and desk need to be replaced.

Health room: recently cleaned of extra pool supplies. Carpet needs to be replaced and the walls need to be painted.

Game room: gym equipment in place. Jill, committee in agreement that the two bathrooms in this room should be made accessible, including for the Farmers' Market. Ann suggested removing a window to make a doorway for the Farmers' Market. Jill also proposed that Farmers' Market shoppers could use the back doors of Community Center and hall renters could use the two in the Health Services room.

Back half of hall: Electrical room: Age in Motion cart stored there presently and needs to be stored elsewhere. Mechanical room: furnace may need to be replaced in the near future. Floors need to be replaced/stripped and waxed in this half as well. After waxing, the floors will need 48 hours to cure. Jill pointed out that mats should be in place in front of the doorways as well (present disrepair, staining). Jill is interested in keyless entry, as well as glass, airtight doors in the Community Center.

Bathrooms: stalls to be repainted/paint bubbling; toilets to be replaced (some higher, 17- inch toilets requested by the committee).

Sean reported that rentals are being booked through Colleen and Jon is setting up/taking down the Community Center.

Brett was asked about the basketball tournament that is typically hosted by Hinsdale Rec. To Brett's knowledge, Matt had not yet started coordinating this event. Brett reported there was not enough time to now begin to organize a tournament for the end of Feb/ first weekend of March. Ann/the Committee asked if Brett needed assistance with anything at this point. Brett reported that even with assistance, there would not be enough time. After discussion, it was decided that Brett will be granted a key for the Town Hall so that during the Rec season, he can access supplies, balls, ice packs, etc that had previously been stored in the Community Center.

Procedures and Policies review; Jill was asked by the Committee about the process/policy for Committee notification of Program Director position opening. Discussion followed, including re: notification of volunteer Committee members and Brett/paid town employee(s) who report to the person who's position had changed. Town employees present reported that personnel changes have a grievance period, and the status of HCRC as a volunteer committee impacts the policy. It was understood that no Committee members present were inquiring as to reasons for personnel change, rather solely of the change itself. It was ultimately agreed that direct reports (paid employees) to that position, such as the Seasonal Director, should be notified of changes to the supervisory role. This will be followed up by paid town employees.

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Action items	Person responsible	Deadline
✓ Follow up regarding Capital Improvement Plan for the Community Center	Jill	as able

Agenda item:	Treasurer's Report	Presenter:	Ann Diorio
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Discussion: See attached report, as of 12/31/19.

Kathryn asked if there were additional expenditures for basketball. Brett reported there were, including for the Vernon tournament and trophies.

Ann asked for approval for two items over the \$750- Tumble Mats \$798.98;. BSN Sports \$923.55 (this purchase was run by former Program Director of Sean). Motion: Amanda Seconded: Theresa. Passed by the Committee.

Motion to accept overall report made by Theresa; Seconded by Amanda. Passed by the Committee.

Action items	Person responsible	Deadline
✓ N/A		

Agenda item:	Program Director Report	Presenter:	N/A
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Discussion: N/A; Position of Program Director to be announced when determined.

Action items	Person responsible	Deadline
✓ N/A		

Agenda item:	Beautification Committee/Farmers' Market	Presenter:	Kathryn Lynch/Theresa Diorio
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Discussion: Kathryn reported the following:

Chili Cookoff scheduled for Sunday, March 8.

Easter Event scheduled for April 11. Megan Santor working with Karen Atkins.

Art in the Park- planned for June.

Night Before the Fourth- sub committee to be formed at the next Beautification Committee meeting.

Donation from Clear Solutions for \$200 for the barrels.

Farmers' Market:

Theresa reported that Sean is continuing to pursue a grant, with Theresa to assist. Opening date to be determined based on weather, etc. Theresa is still receiving some inquiries about a Winter Farmers' Market. The logistic problem lies with the location. Ann suggested coordinating with the Chili Cookoff event and using space available in the Community Center. Kathryn asked about changing days for the Farmers' Market as had been discussed in the past. Theresa reported the plan is to continue with Sundays for the time being, as many vendors are already involved in other markets on Saturdays. Opening Day to be determined, but will be in May.

Action items	Person responsible	Deadline	
✓ N/A			
Agenda item:	Girls on the Run/Heart & Sole	Presenter:	Karyn Hammond

Discussion:

Karyn asked about GOTR Registration Night; to contact Colleen Hayes at the Community Center.

Karyn asked about HASP donation; Maryanne reported that HASP has again budgeted for GOTR/Heart & Sole. Ann reminded the Committee that GOTR is considered to be a sports program of HCRC. The Committee agreed that any participant registration balances (exceeding the \$35 Hinsdale registration fee) not covered by GOTR fundraising and then HASP sponsorship would be eligible for assistance from HCRC funds. This would be determined by the HCRC Treasurer (via review of registration forms for other HCRC programs and donations to sports programs).

Brett raised concerns about GOTR, including being part of the Vermont Council rather than based out of Hinsdale/NH, and raised concerns about GOTR being specifically geared to girls without a comparable program for boys. Discussion followed. Karyn cited the benefits of being part of a national program and that VT participation is subsidized by an insurance company which does not subsidize NH-based GOTR programs (and is thus more affordable for Hinsdale GOTR/H&S participants) Karyn reported that there is an alternate national running program for boys, and that this topic was raised by a coach at the recent Coach Training in Brattleboro. Karyn reported that GOTR has now adopted a policy that girls and those who identify as girls are eligible to participate in the program. It was reviewed that HASP had a Running Club program two spring seasons ago for both genders in place of the GOTR program at HES. The Committee was reminded that GOTR/Heart & Sole are not just running, but have curricula geared toward the specific needs and issues of girls.

Action items	Person responsible	Deadline
✓ Schedule GOTR/Heart & Sole Registration Night at the Comm. Ctr.	Karyn	ASAP

Agenda item:	Future Agenda Items: Price Setting Workshop, Camp Scholarship Fundraising, Parks and Rec Calendar	Presenter:	Sean Leary
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Discussion:

- Thursday, February 20th: price-setting workshop to be on agenda
- Parks and Rec calendar: including information, dates of interest, reg form included, etc. This could be similar to former Vermont Yankee calendar mailings. Jill suggested listing birthdays for \$5 donation; Sean proposed posting an ad or two for frequent sponsors as a thank-you.
 - Theresa motion; Ann seconded
- Camp Scholarship fundraising: to start in the near future.

Action items	Person responsible	Deadline	
✓			
✓			
✓			
Agenda item:	Other information to come before the Committee	Presenter:	Sean Leary

Discussion:

Sean formulated a draft Annual Summary report for the Town Annual report; passed along for Committee to review.

Sam reported that the school SALT group is looking for events to volunteer for (12-13 members), and so far are assisting with the Easter event.

Gail asked the Committee about a shoe/cleat/sports equipment swap. Kathryn reported that April Anderson volunteered for this.

Action items	Person responsible	Deadline
✓ N/A		
Agenda item:	Meeting Adjourned	7:43

Motion made by Theresa; Seconded by Kathryn; Passed

Next HCRC meeting: Thursday, Feb 20th, 6pm, Millstream Community Center
