

Hinsdale Community Recreation Committee

Thursday, March 22, 2018

6:30 pm

SAU Office

Attendees:	Ann Diorio, chair; Robert Johnson, Nicki Ebbighausen, Amanda Sweetser- Vice chair, Karyn Hammond- Secretary, Sarah Hudon- Treasurer, Liz Boggio, Matt Palmer- Program Director, Maryanne O'Malley, Theresa Davis and Kathryn Lynch- Hinsdale Beautification Committee
Excused:	Bernie Rideout- Selectman, Gail Roberts
Others present:	Megan Santor (Easter Event), Jill Collins, Town Administrator

Minutes

Agenda item:	Acceptance of minutes from meeting 2/22/18	Presenter:	Ann Diorio
---------------------	--	-------------------	------------

Discussion:

Motion made by _____ Amanda _____ Seconded _____ Nicki _____ Passed

Agenda item:	Treasurer's Report	Presenter:	Sarah Hudon
---------------------	--------------------	-------------------	-------------

Discussion: See attached report.

Jill reminded group that any event or class whose profit/cost exceeds \$600 needs a W9 and invoice so that a 1099 can be generated.

Theresa motion to accept, Nicki seconded. Passed by board.

Conclusions: Sarah needs invoice from GOTR for Heart & Sole; Karyn to f/u with GOTR council.

Action items	Person responsible	Deadline
✓ Follow up re: check from funds to HASP for Heart & Sole/\$225 to cover	Karyn	ASAP
balance for 15 girls registered this season (HMHS)		
✓		

Agenda item:	Program Director Report	Presenter:	Matt Palmer
---------------------	-------------------------	-------------------	-------------

Discussion:

- Community Center Report: see attached report. Matt will be following up tomorrow or Monday re: AED replacement pads. Board suggested checking with Rescue Inc or Code 3 Products in Brattleboro.
- Seasonal Sports Update: see attached report.

- Program Updates: see attached report. Matt also reported that Leo Marshall/John Hartnett approached him about having more marchers in the Memorial Day parade this year. Karyn volunteered Heart & Sole and will review with Gail (Roberts). The Board suggested additional groups that may be interested, including the Hinsdale Fillies (Tri-county Softball), Hinsdale Girl Scouts (Daisy) troop, and Nicki suggested SALT group. Theresa suggested that someone communicate with VFW Ladies' Auxiliary in order to further coordinate event.
- Any other business to come before the Board:

Theresa asked about update re: day camp employees, policies and practices re: counselor age. Jill working to develop policy; Theresa suggested Karen Thompson could assist re: developing policies. Jill reported the town of Hinsdale is working toward this policy as well, considering lines between volunteering and part-time/full-time employees.

Action items	Person responsible	Deadline
✓ Discuss Heart & Sole participation in Memorial Day parade w Gail R.	Karyn	asap
✓ Review SALT participation in Memorial Day parade	Nicki	asap
✓ Continue to update Summer Camp hiring policies	Jill	as able

Agenda item:	Beautification Committee Report	Presenter:	Kathryn Lynch, Theresa Davis
---------------------	---------------------------------	-------------------	------------------------------

Discussion: See attached report; looking for more vendors for Art in the Park. Megan LaFlam has vendor suggestion; Liz in agreement with Megan to contact that vendor.

Summer Kickoff party June 23- town pool will be open and free 5-8pm.

Theresa presented Farmer's Market report. Farmer's Market will run May 13- Oct 14. First major event in conjunction with Art in the Park, June 3rd. Theresa aiming to have an event of some type monthly at the Farmers' Market. Theresa unsure of flea market aspect given recent passage of local flea market in town, depending upon type of product sold. Theresa had filled out application in the past to use the park space for Farmer's Market- Matt in agreement to complete the form. Jill reported there are new electrical outlets downtown, installed last fall, for use during the Market. Theresa mentioned concerns re: bathroom use of church, particularly during church hours. Matt reported that HPD has a public bathroom. Jill reported HPD would be contacted for permission and to leave door unlocked. Jill suggested laundromat bathroom as well. Theresa to contact Andrew Shapiro for permission, and to f/u re: bathroom access with HPD as availability allows (when HPD staff in the facility/not out on a call).

Action items	Person responsible	Deadline	
✓ Complete application for Farmers' Market in park downtown	Matt	asap	
✓ Follow up re: bathroom use during Farmers' Market	Theresa	asap	
Agenda item:	Other Community Reports- HASP	Presenter:	Maryanne O'Malley

Discussion:

Presently working on two grants due in two weeks. Maryanne got an offer for CPR 5/25 and is aware of schedule conflicts (prom, etc). Will f/u.

Action items	Person responsible	Deadline
✓ Follow up re: scheduling CPR for HASP staff	Maryanne	as able

Agenda item:	GOTR update	Presenter:	Gail Roberts and Karyn Hammond
---------------------	-------------	-------------------	--------------------------------

Discussion: Karyn updated the Board of full 15-member Heart & Sole team, still running most days within HMHS. Karyn updated the board that all necessary paperwork (forms, receipts) have been received from and provided to Maryanne. Karyn asked for check from account funds for 15 girls (15 girls at \$15 each=\$225) to provide to HASP for remainder of uncovered registration fees. Sarah Hudon/Treasurer to f/u. Sarah also requested copy of invoice from Girls on the Run (GOTR) council (typically billed to HASP) to have on record with HCRC. Karyn to f/u with GOTR council.

Action items		Person responsible	Deadline
✓	Request copy of invoice from GOTR council for HCRC (in addition to HASP)	Karyn	asap
Agenda item:		Other information to come before Board	

Discussion:

Megan Laflam: March 30th 10 am for Easter Event. Touch-a-Truck will be there as well. Mike Bomba to provide tractor rides. SALT will also be present (will be there at 8:30) to assist. Anon-Thai food tent will also be there. Bake sale for Project Grad, face painting, tattoos, Easter Bunny inside, gift bags, and the Book Nook will also be there with books to donate to child attendees. Local businesses have donated items to be donated as Door Prizes for kids. Megan needs face paint and tablecloths at this point.

Ann asked for confirmation of July 2 as official start to day camp (confirmed) as last day of school is June 22 at this time. Board confirmed.

Liz Boggio proposed that \$10,000 approved from town meeting last year and next year, be used toward new bathroom stalls (and future splash pad) at the pool house. Matt feels the present stalls should be cleaned and repainted rather than replaced at recent estimate of approx. \$3800. Liz reported interested in composite doors, which Jill reported would still mold over the season. Group in agreement to power wash and then paint doors. Four new rubber mats needed for girls' room. Matt to f/u.

Ann reviewed proposed form for Norms, Goals, and Action Plans for future HCRC meetings. Board in agreement. Ann submitted an example for the Board to review. Ann suggested that the board start working on these in April, and to work throughout future meetings on this. She also requested Matt's, Kathryn's, Theresa's, GOTR reports in sooner prior to Rec meetings in order to streamline meetings. Those parties reported agreement.

Ann also asked if board could meet at 6 p.m. for future meetings, while norms of HCRC are being established. Board in agreement.

Action items		Person responsible	Deadline
✓	Follow up re: final supplies for Easter Event	Megan Laflam	asap
✓	Follow up re: obtaining rubber mats for Pool House	Matt	asap
Agenda item:		Meeting Adjourned 7:36 pm	

Motion made by _____ Bob _____ Seconded _____ Nicki _____ Passed

Next HCRC meeting: April 26 , 2018; location SAU Conference Room