

Budget Committee Meeting Minutes #721

Wednesday, October 27, 2021

Present: Lindsey Blake; Alex Duso; Bill Hodgeman; Ken Howe; Karen Johnson; Dennis Nadeau; Bill Nebelski; Holly Kennedy, School Board Rep; Steve Diorio, Selectmen Board Rep. Excused: Mike Bomba.

6:00 Chairman Nadeau called the meeting to order.

Chairman Nadeau discussed the resignation of on of the members, Lisa Prince, and discussed the need for a replacement. He indicated Janice Nichols is interested and will be coming to tonight's meeting.

Discussion began on advertising the position of the town's website to see if there are others interested in serving as a member and to interview the candidates.

Diorio **made a motion** to approve the minutes May 19<sup>th</sup> 2021 minutes, #720, second by Nebelski. A call for a vote, Kennedy abstained. Motion passes 8-0.

Janice Nichols was introduced to the members. Nichols was informed about the procedure that they are following for the member replacement and the replacement would need to choose whether or not they will run for election and March.

The board interviewed Nichols. Nichols explained her interest to serve on the Board - she served as a secretary to the PTSA; has a financial background with bookkeeping and was an Executive Assistant to a legal firm. She has no conflict with the budget committee meeting nights and has attended town meeting.

Chairman Nadeau asked if there were any more questions, then thanked Nichols for coming into the meeting and welcomed her to stay.

The Board began to review the tentative schedules for the School Budget and the Town Budget.

Discussion and questions regarding the school timeline took place. Kennedy reviewed the schedule with the board and answered any questions. It was suggested the budget for the school have a tentative date of December 15, 2021 to be available for the Budget Committee.

The Board reviewed the Town Schedule. Budgets would be available to pick up on Tuesday, November 9, 2021. The board would like to schedule a meeting to review the budget and form questions on November 17, 2021. The Budget Committee will meet with the Selectmen and Department heads starting Monday, November 22<sup>nd</sup> with a second meeting scheduled for Monday, November 29<sup>th</sup>. All meetings will be posted for 6:30 p.m.

Discussion took place regarding scheduling a meeting to interview candidates for the vacant position. Collins stated the ad for candidates will be on the town website on Thursday with a deadline of November 8<sup>th</sup>. If she gets responses with the volunteer interest form. She will let the chairman know and he can schedule a meeting. If there is no interest, except for Nichols, they can vote at their meeting of November 17<sup>th</sup>. If there is no interest by other potential candidates, Collins will give a copy of the budget to Nichols on November 9<sup>th</sup>.

Howe **made a motion** to accept Lisa Prince's resignation, second by Blake. Motion passes unanimously. Collins will prepare a letter for Prince thanking her for her service.

6:44 p.m. Diorio made a motion to adjourn, second by Nebelski. Motion passes unanimously.

Respectfully submitted,

Jill Collins, Town Administrator