

The Selectmen Meeting Minutes
Monday, April 6, 2015

Present: Chairman Darcy; Selectmen Diorio; Gallagher; Nebelski; Rideout and TA Collins.

6:00 p.m. Chairman Darcy called the meeting to order.

Selectman Rideout made a motion to approve the manifests of March 30 & April 6, 2015, second by Nebelski. Motion passes unanimously.

Selectman Gallagher made a motion to approve the public and non-public minutes of March 23, 2015, second by Nebelski. The vote is as follows: Motion passes unanimously.

Selectman Gallagher made a motion for the Chairman to sign the Highway Safety Grant Application requesting \$2,574.00 for the Overtime Seat Belt Enforcement Campaign, second by Rideout. Motion passes unanimously.

Selectman Gallagher made a motion to sign the CDBG Manifest dated March 25, 2015 for payment to Zaluzny Excavating Corp in the amount of \$35,000 for work performed on the Oak Hill Acres Infrastructure Project, second by Nebelski. Motion passes unanimously.

Selectman Nebelski made a motion to approve an abatement application for James Chiccavelli, 31 Gunner Way, in the amount of \$33.70 plus interest for the year 2013 and \$255.58 plus interest for the year 2014, second by Diorio. Discussion: Camper was removed from the site in 2013. Motion passes unanimously.

Selectman Gallagher made a motion to sign the Notice of Intent to cut for the Historical Society (Tax/Map 19/7) and Corse Excavation (Tax Map 30/70), second by Nebelski. Discussion: Selectmen Nebelski would like to see if the timber tax levy for the Historical Society can be abated. TA Collins will look into the matter. Motion passes unanimously.

Selectman Nebelski made a motion to approve the Timber Tax Levy for the Historical Society in the amount of \$57.95 and Oak Hill Acres Coop in the amount of \$1,774.76, second by Diorio. Motion passes unanimously.

Selectman Gallagher made a motion to approve the elderly exemption for case #040615-1, second by Rideout. Motion passes unanimously.

Selectman Diorio made a motion to approve the Petition and Pole Licenses for PSNH for 1 Pole - 57/3 located on Indian Acres Drive and 1 Pole - 45/5 PB on Plain Road, second by Nebelski. Motion passes unanimously.

Selectman Diorio made a motion to approve the open container permit for a Bridal Shower to be held on April 11th at the Community Center, second by Rideout. Motion passes unanimously.

Selectman Gallagher made a motion to approve the application to connect to the municipal water system for Gary & Gail Robinson at 286 Monument Road, second by Rideout. Motion passes unanimously.

TA Collins informed the Board that there is a need for having more than one person to obtain certification to operate the town pool. TA Collins has reached out to several employees and is considering taking the class herself.

The Selectman received their copy of the Salary Study and Job Description completed by MRI. There will be a workshop scheduled for April 20th to review the salary study and job descriptions.

Lynn Mcloughlin and TA Collins will be attending a Health Benefit Workshop in Concord on Wednesday and will be gone all day.

Tax Collector James MacDonell presented the Selectmen with appointment papers for Maria Shaw to be his Deputy Tax Collector. Selectman Gallagher made a motion to appoint Maria as Deputy Tax Collector, second by Nebelski. Motion passes unanimously.

6:30 p.m. Andrea Burke introduced the Girl Scouts to the Board of Selectmen. The Selectmen discussed their roles in the community with the Girl Scouts. Ms. Burke stated the Girl Scouts are looking for a community service project. It was suggested to participate in the upcoming Earth Day event. The Girl Scouts are looking into doing an Historical Quest as a Treasure Hunt. It was suggested they contact the Historical Society.

Selectman Rideout stated he attended a Community Center/Recreation Committee meeting last Thursday.

Selectman Diorio mentioned the Boy Scout Park would be a good community service – raking and cleaning. Diorio has a School Board Meeting on Wednesday night and will mention a joint meeting with the School Board regarding the Soccer Fields on April 27th.

Selectman Nebelski asked what the USA Blue Book was. He was informed it was a catalogue company that specializes in items needing to be purchased for water and sewer operations.

Selectman Nebelski asked about the bus company using the town electricity over the winter. The Board stated they approved the usage of the electricity and at the end of the season the town will compare the bills to see how much was the additional charge and forward the difference to First Student.

Selectman Gallagher stated attended a Conservation Commission meeting and they discussed the Water Study being performed.

Chairman Darcy stated there will be a Farmers Market Meeting this Sunday in the Town Hall Community Room. Darcy asked if Robert's Rules are used in conducting the Selectmen's Meeting. Collins stated "yes" under the Selectmen's Procedure and Guidelines.

6:45 p.m. Water Supt. Dennis Nadeau and Andrew Madison joined the Board. Andrew Madison discussed the Water Protection Plan and passed a handout to the Selectmen. The Plan is in draft form at this time. The following items were discussed: A representative should be appointed to the Ashuelot Advisory Committee; Mailer to residents regarding Water Protection; and an ordinance for the Gravel Pit.

6:55 p.m. Selectman Nebelski made a motion to enter into a non-public session under RSA 91:A-3, II, a personnel, second by Diorio. The vote is as follows: Darcy – I; Diorio – I; Gallagher – I; Nebelski – I; Rideout – I. Motion passes unanimously.

6:58 p.m. Regular meeting reconvened.

Selectman Gallagher made a motion to accept Gerald Palmer's resignation as a full-time officer with regret, but welcome Officer Palmer as a part-time police officer, second by Diorio. Motion passes unanimously.

7:02 p.m. the Community Center/Recreation Committee joined the meeting to discuss the vision of the community center in the future. Chairman Darcy opened the discussion. Items discussed including: the impact on the budget due to taking on community events; the direction the community center and community events should go; The need to serve teenagers; having a community forum; the need for a drop box for registrations for basketball & soccer; restructure the fees for the community center and the times of use; eliminate the custodial duties from the program director and hire a custodian; and the need for communication.

Sean Leary gave a proposed budget for the lawn party to the Selectmen. The Lawn Party is scheduled for June 20th. There are some items that can be paid from the July budget, but funding sources are needed to make the party a success for this year.

The School Board will be meeting with the Selectmen on April 27th to discuss the soccer field.

James MacDonell discussed the Tax Collector Compensation Policy adopted at Town Meeting. There is confusion if his pay began immediately or on July 1st. His impression since the policy was adopted at town meeting his pay should take place immediately. TA Collins informed James that he will be receiving a retro paycheck this week.

The Selectmen reviewed the Tax Collector's budget. At this point the tax collector's budget will be over and some cuts need to be made. The discussion to decrease the hours of the deputy tax collector took place.

Selectmen Nebelski made a motion to table the tax collector's budget until expense reports can be reviewed by the Selectmen, second by Diorio. Discussion: TA Collins pointed out that the tax collector has \$13,729.73 remaining in his budget as of 3/30. With the tax collector's new salary, including SS/Medicare, the Tax Collector has approximately \$7,664.60 in his budget to use where he needs to use it without going over the bottom line. Selectman Nebelski withdrew his motion.

Selectman Nebelski made a motion for the tax collector to find the reductions he needs in his budget and for the Selectmen to revisit the updated budget at their next meeting, second by Diorio. Motion passes unanimously.

8:23 p.m. Selectman Nebelski made a motion to enter into a non-public session under RSA 91:A-3, II, a personnel, second by Diorio. The vote is as follows: Darcy – I; Diorio – I; Gallagher – I; Nebelski – I; Rideout – I. Motion passes unanimously.

8:40 p.m. Regular meeting reconvened.

Selectman Gallagher made a seal the minutes, second by Diorio. The vote is as follows: Darcy – I; Diorio – I; Gallagher – I; Nebelski – I; Rideout – I. Motion passes unanimously.

8:40 p.m. Selectman Gallagher made a motion to adjourn, second by Nebelski. Motion passes unanimously.

Respectfully Submitted,

Jill Collins
Town Administrator