

Selectmen Meeting
Monday, March 31, 2014

Present: Chairman Rideout; Selectmen Darcy; Ebbighausen; Gallagher; Morel; and TA Collins.

6:00 p.m. Chairman Rideout called the meeting to order.

Selectmen reviewed the Manifest and Meeting Minutes.

Selectman Darcy made a motion to approve Manifest of April 1, 2014, Selectman Ebbighausen second. Motion passes unanimously.

Selectman Gallagher made a motion to approve Selectmen Meeting Minutes of March 24, 2014, Public, as amended, and Non-Public, Selectman Darcy second. Motion passes unanimously.

Selectman Darcy made a motion to sign Notice of Intent to Excavate, Corse Excavating, property on Meetinghouse Road, Map – 30, Lot – 70, Selectman Ebbighausen second. Motion passes unanimously.

Selectman Darcy made a motion to approve the following Tax Exceptions, Selectman Ebbighausen second:

033114-1 – Veteran's Tax Exemption

033114-2 – Elderly Tax Exemption

Motion passes unanimously.

Selectman Ebbighausen made a motion to approve Tax Abatement for Alice J. Picard, Trustee, property located at 291 Plain Road, in the amount of \$165.13 for 2012 and 2013 tax year, payment was applied to the wrong account, Selectman Morel second. Motion passes unanimously.

TA Collins informed the Selectmen of the scope of services for KV Partner regarding the New Police Station Project, in the amount of 5,400 to include survey and base plans, preliminary design and final design. The interior plans for the project have changed slightly in dimensions. (i.e. straighten out a wall for a book shelf, window placement). Possible change of the pitch of the garage roof, so snow will not fall in front of the garage doors. Ingram Construction will be in on Thursday to meeting with the Police Station Building Team to go through the contract. The town's attorney has some minor changes and Primex will be reviewing the contract also.

TA Collins informed the Selectmen that she has been working with James MacDonell, Tax Collector. The auditors recommended the town work with Cappello Consulting firm to help straighten out the tax office and for training.

The audit is scheduled for the last week of September 2014. The tax rate should be able to be set in November and the tax bills should go out December 1, 2014. TA Collins will plan on a RFQ for 2015.

TA Collins suggested to the Selectmen to have a committee for retention of records made up of Town Clerk, Tax Collector, TA Collins and a Selectmen for disposing of old records.

TA Collins informed the Selectmen the NH Municipal Association no longer performs salary studies, but she will request a bi-annual report. TA Collins suggested making up a committee to perform the salary study, made up of town employees, department heads, TA Collins and Joan Morel, Selectman. The salary study will entail reviewing the town's job descriptions and comparing to surrounding towns. The last study was performed in 2001-2003

Selectman Darcy asked the status of the Town Clerk training the Deputy Town Clerk and the organizing of the Town Clerks office. TA Collins informed the Selectmen the paperwork was received back regarding the Deputy Town Clerk. TA Collins discussed the possibility of closing the Town Hall for a week, so all offices could be organized.

Discussion took place regarding a tractor trailer truck being parked at Heritage Park and the Parking Ordinance.

Selectman Gallagher had a Police Department Building Committee meeting.

Discussion took place regarding the flooding on Route 119 and the States intent.

6:30 p.m. Hinsdale Community Coalition and Karen Johnson, Community Center joined the Selectmen for discussion regarding the Community Center.

Discussion took place regarding changing the locks at the Community Center, the Community Coalition's contract being 18 months past due, the Community Coalition's office hours and hours open to the public preparing an update of the programs the Community Coalition offers and communication between the Community Center and the Community Coalition. It was suggested that Karen Johnson and the Community Coalition meet to coordinate program schedules.

The Selectmen's main concerns are communication between the Community Coalition and the Community Center and security.

The Community Coalition discussed some of SHOC programs offered to youth.

- Open Mic Night
- Movie Night

Attendees for these programs are increasing.

Karen Johnson discussed with the Selectmen pricing for new locks at the Community Center. She contacted Dick's Locksmith, a got a quote of new locks and keys that cannot be duplicated, unless by a locksmith, for \$1,800.00, which was discussed being on the pricey side. She will look into other pricing.

Karen will have contracts made up for programs to sign when a key is given out, which will state do not duplicate keys.

It was discussed to have a calendar for the Community Center and the Community Coalition so they can coordinate their schedules.

7:04 p.m. Selectmen Darcy made a motion to go into Non-Public Meeting, per RSA 91, A; 3-II (i), OEM Selectman Ebbighausen second. Vote was as follows: Chairman Rideout – I; Selectman Ebbighausen – I; Selectman Gallagher – I; Selectman Morel – I; Darcy– I. Motion passes.

7:08 p.m. Selectman Gallagher made a motion to come out of Non-Public, Selectman Darcy second. Motion passes unanimously.

Selectman Gallagher made a motion to seal the Non-Public Meeting Minutes, Selectman Darcy second. Motion passes unanimously.

7:10 p.m. Selectmen Gallagher made a motion to go into Non-Public Meeting, per RSA 91, A; 3-II (a), Personnel, Selectman Darcy second. Vote was as follows: Chairman Rideout – I; Selectman Ebbighausen – I; Selectman Gallagher – I; Selectman Morel – I; Darcy– I. Motion passes.

7:20 p.m. Selectman Gallagher made a motion to come out Non-Public, Selectman Darcy second. Motion passes unanimously

Selectman Darcy made a motion to seal the Non-Public Meeting Minutes, Selectman Gallagher second. Motion passes unanimously.

Selectman Ebbighausen made a motion to make a conditional offer of employment to Ethan Hurff, as Police Officer, Selectman Gallagher second. Motion passes unanimously.

Police Chief Faulkner discussed with the Selectmen the County AED Grant.

Selectman Gallagher made a motion to promote Wayne Kassotis as Police Sargent, as interim, at grade 11, step 7, Selectman Ebbighausen second. Motion passes unanimously.

7:30 p.m. Selectman Ebbighausen made a motion to adjourn, Selectman Darcy second. Motion passes unanimously.

Respectfully Submitted,
Alicia Marshall
Secretary