

Selectmen Meeting  
Monday, March 24, 2014

Present: Selectmen Darcy; Ebbighausen; Gallagher; Morel; Rideout; and TA Collins.

6:00 p.m. Chairman Rideout called the meeting to order.

Selectmen reviewed the Manifest and Meeting Minutes.

Selectman Gallagher made a motion to approve Manifest of March 25, 2014, Selectman Darcy second. Motion passes unanimously.

Selectman Ebbighausen made a motion to approve Selectmen Meeting Minutes of March 17, 2014, Public and Non-Public with changes to Non-Public, Selectman Morel second. Motion passes unanimously.

Selectmen welcomed Ann Diorio, Parks and Recreation Committee, to join them for discussion of Parks and Recreation job descriptions.

Ann Diorio gave the Selectmen a handout outlining the different responsibilities of the Head Life Guard, Head Summer Program Counselor and the Recreation Director, which the Parks and Recreation Committee discussed at their last meeting. After review of the handout discussion took place.

Discussion regarding getting set up for the upcoming Summer Program took place, which will be held from June 30 to August 8, 2014.

Selectman Darcy made a motion to approve the following Tax Exemptions Selectman Morel second:

031014 – Elderly Tax Exemption

032414-1 – Veteran’s Tax Exemption

032414-1 – Elderly Tax Exemption

032414-3 – Elderly Tax Exemption

Motion passes unanimously.

Selectman Ebbighausen made a motion to sign the following Appointments, Selectman Gallagher second:

Maria Shaw, Deputy Tax Collector, for a term of one year.

Bruce Bellville, Zoning Board, full member, for a term of three years.

Lewis Major, Zoning Board, full member, for a term of three years.

Dorianne Almann, Planning Board, full member, for a term of three years.

Stefan J. Zielonko, Planning Board, full member, for a term ending March 2016.

Dwight Smith, Planning Board, full member, for a term of three years.

George Benedict, Planning Board, Alternate, for a term ending March 2015.

Motion passes unanimously.

Selectman Ebbighausen made a motion to approve Tax Abatement for Benjamin Maes, property located at 774 Plain Road, in the amount of \$222.78, plus interest and lien redemption fees, for 2013, credit was created incorrectly and a lien was placed on the property, Selectman Darcy second. Motion passes unanimously.

Selectman Darcy made a motion to approve Tax Abatement for Wal-Mart Real Estate Business Trust, Account #11530, merged lot, in the amount of \$35.00, for 2012, lien redemption fees, Selectman Ebbighausen second. Motion passes unanimously.

TA Collins informed the Selectmen that James MacDonell, Tax Collector, came in today for some training. The employees of the Town Hall helped out with collecting the tax payments during the transition of Tax Collector.

The Selectmen, TA Collins, James MacDonell, Tax Collector, discussed reviewing tax liens and tax payment arrangements. They also discussed looking into deeding sometime in April 2014.

Chairman Rideout discussed the Police Department Building Project meeting will be held on March 27, 2014.

The project schedule anticipated as follows:

- 5/1/14 – Final bid documents.
- 6/1/14 – Contracts documents finalized.
- 8/1/14 – Break ground.
- 4/15/15 – Completion.

The Selectmen reviewed Dennis Nadeau's, Water and Sewer Superintendent, response to a letter received last week from Cheryl Ladeao regarding her water bill.

TA Collins informed the Selectmen she contacted the NH Municipal Wage Department and is waiting to hear back on pricing for Salary Wage Comparison.

Selectmen discussed the Non-Smoking Policy. They discussed having a Non- Smoking Policy in the employee personnel policy and preparing a memo to all officials and town employees asking to please respect the non-smoking policy around portals and all municipal buildings. The Selectmen will hold a workshop on April 14, 2014, to discuss the non-smoking policy, personnel policy and holiday/sick/vacation pay. Official and town employees are welcome to attend to hear the discussion.

Selectmen went over their individual goals.

Selectman Darcy:

- Complete compensation package for Town Clerks and Tax Collectors.
- Review property owned by the town, what can be sold.

- Have one or two joint meetings with School Board and Selectmen.
- See if Warrant Articles can be reduced in the future.

The Selectmen discussed having the Hinsdale Community Coalition come meet with them and Karen Johnson, Hinsdale Community Center, for review of their contract and changing of the locks at the Community Center.

Selectman Morel:

- Improve communication, outreach and engagement with the public and employees.
- Complete unfinished 2013 work asap.
- Establish a designated place in Town Hall for BOS.
- Separate and understand Finances.
- Various:
  - Personnel submit schedule of all vacations by year-end for approval. Post.
  - TA submit proper form to BOS for prior approval of time out, accountability. Post.
  - Consider establishing a dog park.\* (resident suggestion)
  - Consider a teen recreation center.\* (resident suggestion)
- Sell some Town-owned land.

Chairman Rideout:

- Finish projects in short order.
- Have better communication with employees.
- Meeting quarterly with department heads.

Selectmen Ebbighausen:

- Review Finance/Treasurer reports and balancing on a monthly or quarterly basis.
- Stay informed with the New Police Station Building Project.
- Have emergency contacts for employees and officials.

Selectmen Gallagher:

- Have the public better informed about the Monument Road Project.
- Get a No Parking Ordinance together.

TA Collins informed the Selectmen she is in the process of scheduling the Auditors for this year's audit.

James MacDonell, Tax Collector, and the Selectmen discussed what they would like to see from the Tax Collector this year.

- Communication between the Selectmen and Tax Collector.
- More team effort.
- Have quarterly meetings with the Tax Collector.

A member of the School Board discussed with the Selectmen building an alliance and better communication with the Selectmen. A member of the School Board would try to attend the Selectmen's Meeting after a School Board Meetings for discussion.

Selectman Darcy attending the School Board meeting, where they nominated the new School Board Rep.

Selectman Morel attended the Planning Board's Public Hearing, no applicants showed up for the Public Hearings.

Selectman Ebbighausen discussed the Budget Committee meeting. Discussion regarding Capital Improvement Plans and possibly meet with department heads regarding their budgets.

The Selectmen discussed have a workshop with all committees and the Town's Attorney, for discussion of their goals.

Selectman Ebbighausen would like to thank the Police Department for having an officer at the St. Joseph's Church crosswalk this past Sunday.

8:10 p.m. Selectmen Darcy made a motion to go into Non-Public Meeting, per RSA 91, A; 3-II (c), Reputation, Selectman Ebbighausen second. Vote was as follows: Chairman Rideout – I; Selectman Ebbighausen – I; Selectman Gallagher – I; Selectman Morel – I; Darcy– I. Motion passed.

Secretary Alicia Marshall was excused.

Respectfully Submitted,  
Alicia Marshall  
Secretary