

Selectmen Meeting Minutes  
Wednesday January 2, 2013

Present: Chairman Smith; Selectmen Darcy; Ebbighausen; Rideout; Schill; and TA Collins.

6:00 p.m. Chairman Smith called the meeting to order.

Selectmen reviewed minutes and manifest.

Selectman Ebbighausen made a motion to approve the minutes of the December 17, 2012 meeting, second by Rideout. Motion passes unanimously.

Selectman Schill made a motion to approve the manifest of December 24<sup>th</sup> and 31<sup>st</sup>, second by Ebbighausen. Motion passes unanimously.

TA Collins stated Marvin Smart gave an estimate of \$2,500 to shore up the roof of 8-10 Main Street and to board up the open windows. The Selectmen would prefer the roof and lower plate glass windows to be done. The second floor open windows can stay the way they are.

TA Collins informed the board that the fire department would like to use 8-10 Main Street for live fire training. There would be a certified instructor and a fire would be started in a room with the use of pallets. The room and contents would not be harmed.

Selectman Schill made a motion to approve the fire department to use 8-10 Main Street for live fire training, second by Darcy. Discussion: The Selectmen would like the furnace to be removed prior to training. The historical society is interested in the beams in the basement and the hoist located on the top floor. The Selectmen had no objection to removing the furnace as soon as possible and to allow the Historical Society to have the beams and the hoist. With no further discussion the Selectmen voted on the motion in which it passed unanimously.

Selectman Ebbighausen made a motion for the chairman to sign the Certification of the Town's Appraisal on the estate of Linda Damon, second by Darcy. Motion passes unanimously.

Selectman Ebbighausen made a motion to sign the Certification of Yield Taxes to be collected in the amount of \$1,006.11 for the property of Anthony Eonas, Tax Map 4, Lot 5, second by Schill. Motion passes unanimously.

Architect, Peter Tennant joined the meeting. Tennant gave an overview of the history of the police station design. Tennant reviewed the updated conceptual with the board. The updated conceptual is at 4,500 sq. ft.

Discussion regarding square foot cost. Tennant stated it would be approximately \$200 sq. ft. The project budget would be approximately \$900,000. Further discussion took place regarding wood versus concrete; requirement for a police station; and design bid build and construction management.

In order for Tennant to complete the updated conceptual; estimate project cost; and present the project at hearings, town meeting, etc. would be \$10,000.

Discussion regarding the process and steps to be taking were discussed – 1) conceptual; 2) town meeting; 3) RFQs; 4) bid documents; and 5) bidding project were discussed.

Selectman Ebbighausen made a motion to continue with Tennant/Wallace Architects through the conceptual design process, second by Rideout. The vote is as follows: Smith – I; Darcy – I; Ebbighausen – I; Rideout – I; Schill – No. Motion passes.

Selectman Ebbighausen made a motion to sign an intent to cut for the William & Stella Butynski estate, second by Darcy. The vote is as follows: Smith – I; Darcy – I; Ebbighausen – I; Rideout – I; Schill – abstained. Motion passes.

Selectman Darcy made a motion to accept the petroleum bid from Barrows & Fisher Oil, second by Schill. Motion passes unanimously.

The Selectman signed a letter to Michael Tollett accepting his resignation.

Selectman Schill questioned if we have received the MS-5 as of yet. TA Collins explained that she had received some information from the auditors today and needed to recreate the Tax Collector's MS-61 before we could receive the MS-5. Schill stated he would like to have an audit workshop as soon as the audit is complete. He further stated he would like to see a town car policy put in place.

Selectman Smith mentioned he will need to leave the meeting of January 7<sup>th</sup> at 6:45 p.m.

Selectman Ebbighausen will not be available February 18 – February 25.

Selectman Smith questioned the off –premise sign that Fantasy displayed over the holidays. TA Collins will have the building inspector look into this.

Rod Parson from Baybutt Construction was present and discussed the police station Baybutt is constructing in Antrim.

8:26 p.m. Selectman Darcy made a motion to enter into Non-Public under RSA 91:A-3, II, a – personnel, second by Ebbighausen. The vote is as follows: Smith – I; Darcy – I; Ebbighausen – I; Rideout – I; Schill – I. Motion passes unanimously.

8:30 p.m. the Selectmen returned to regular session.

Selectman Darcy made a motion to seal the minutes, second by Schill. The vote is as follows: Smith – I; Darcy – I; Ebbighausen – I; Rideout – I; Schill – I. Motion passes unanimously.

Selectman Ebbighausen made a motion to give a conditional offer of employment to Charles O. Johnson as a full-time police officer pending background check, second by Schill. Motion passes unanimously.

8:31 p.m. Selectman Darcy made a motion to adjourn, second by Schill. Motion passes unanimously.

Respectfully Submitted,

Jill Collins, Town Administrator