

Hinsdale Cemetery Trustees Meeting
July 27, 2016

Present: Trustees Lewis Major, Tom Woodbury, Barb Fostyck; Sexton Tony Orzino.

7:06 pm. L. Major called the meeting to order.

T. Woodbury reported on some of what he learned at the 2016 Annual Seminar for Cemetery Trustees in Concord:

Cemetery Trustees are expected to elect a Chairperson and a Bookkeeper. L. Major accepted the suggestion that he take on both roles until the first meeting after the next Town Meeting. It was noted that one Trustee may hold both positions.

Cemetery Trustees are expected to post notice of their meetings, which are to be public, at least 24 hours in advance, except in an emergency. The Town already has in place a mechanism for posting such notices so we will avail ourselves of that.

Cemetery Trustees are expected to post the minutes of their meetings so they are available to the public in five business days. The Town already has in place a mechanism for posting such notices so we will avail ourselves of that.

T. Woodbury accepted the suggestion that he take on the role of Clerk until the first meeting after the next Town Meeting. This to facilitate the taking of minutes, posting of notices, and posting of minutes.

Cemetery Trustees are expected to adopt bylaws and regulations for the management of cemeteries. L. Major confirmed that the Town Ordinance for the Regulation of Cemeteries (adopted 1997, reviewed 2002 w/no changes) is our bylaws and regulations. A copy is made available with each deed sold.

L. Major noted that deeds are obtained and records kept at the Town Clerk.

L. Major noted that our deeds are not "sale-of-earth" deeds, but rather "right-to-inter" deeds.

T. Orzino noted that some of our record-keeping needs some work. Much is on paper and takes time to track down a particular record. It was recalled that there was discussion at our last meeting that updating our records might make an interesting student or Scout project.

L. Major noted that our budget is set by the Town at Town Meeting, not by us.

T. Orzino reported that he does have some new help since our last meeting. He has good mowing help. He also has someone to help with repairing and maintaining tools. He may have someone who could help with repairing older historic grave markers, if we were to choose to put time and financial resources into such a project.

T. Woodbury shared the New Hampshire Old Graveyard Association (nhoga.com) as a possible resource for the repair of older historic stones in our burial grounds. T. Orzino hopes to attend their September meeting and report back to the Trustees.

T. Orzino brought up the need to repair a copper/metal grave marker damaged last year by mower. A local monument company's estimate was prohibitively high and he feels confident that he can supervise or arrange the repair himself. Recommended and approved by all.

T. Orzino discussed the need for some immediate tree removal and trimming in Hooker Cemetery. There is a rotten tree leaning into the cemetery from the adjacent neighbor's (Johnson) land and other oak trees with branches leaning dangerously into the cemetery. These trees threaten the safety of people within the cemetery as well as the integrity of the historic grave markers. He has already discussed this with Tim Nichols of Nichols Tree Care and Town Administrator Jill Collins. J. Collins has approved the approximately \$4,800.00 estimate to have Nichols do the work and T. Orzino expects the work to be done within the next few weeks. Recommended and approved by all.

It was decided that the next scheduled meeting of the Cemetery Trustees will be Thursday, September 29, 2016 at 7:00 pm., the meeting to be held in the Town Hall.

L. Major suggested that he arrange the posting of these minutes with the Town.

There being no further business to come before the meeting, it was unanimously

VOTED: To adjourn.

The meeting was adjourned at 8:10 pm.

Respectfully submitted,
Thomas C. Woodbury, Clerk