

HERITAGE PARK FACILITIES AGREEMENT
HINSDALE PARKS AND RECREATION COMMISSION

EVENT: _____

ORGANIZATION: _____

COORDINATOR: _____

Address: _____

Telephone: _____

Day & date facility is requested: _____

Hour's facility is requested: _____

Approximate attendance expected: _____

Area of facility to be used: Athletic Fields Picnic Area
 Mini Park Area Pavilion
 Gazebo Other: _____

THERE SHALL BE A NON-REFUNDABLE FEE OF \$50.00 FOR RESIDENTS USE OF THE PAVILION AND \$100.00 FEE FOR NON RESIDENTS USE OF THE PAVILION AND A \$10.00 FEE FOR USE OF THE GAZEBO.

Conditions of Agreement

1. It is the responsibility of the organization utilizing the park facility to ensure that the facility is well policed after the event and left in the condition in which it was found.
2. Any incident of damage to any Town property is to be reported to the Parks and Recreation Commission immediately and will be the financial responsibility of the organization.
3. At no time may any member of the general public be excluded from park property
Regardless of any event that is taking place.
4. A key shall is issued to user. Keys shall not be duplicated and shall be returned to the key drop directly after use. The key needs to be picked up at the Town Hall by the Thursday before the event. The Town Hall is open from 7:30am-12:00, and 12:30-4:00pm.
5. Facilities must be locked while not in use.
6. The undersigned is responsible for any and all damage and everyday maintenance (including supplies) to said premises while under his/her care.
7. Any use of Inflatable type devices need to have registration documents and insurance certificates on hand at all times of use on Town Property. A copy will also need to be submitted with the Heritage Park Agreement. Failure to provide the appropriate documents will result in the inflatable devices being shut down.

The undersigned agrees to abide by the Conditions of Agreement:

Signed _____ Date _____