

Present: Dorianne Almann, Bruce Bellville, Michael Carrier, Joe Conroy, Selectmen's Rep Jay Ebbighausen, Morris Klein, James MacDonell, Lewis Major, Tina McCosker, Peter Zavorotny. Excused: John Hartnett.

Mr. Zavorotny called the meeting to order at 6:30 pm.

He said the committee needed to approve minutes from meeting 635. When no one had edits to make, he asked for a motion to approve them. Mr. Klein made such a motion, was seconded by Mr. MacDonell, and the motion passed with Mr. Carrier abstaining.

Mr. Zavorotny said that the purpose of the meeting was to discuss the CIP (Capital Improvement Plan, pages 19-20 of Hinsdale's 2013 annual report) -- The "wish list" put together by department heads of equipment, trucks and other vehicles and major renovations/reconstruction. The horizon for the CIP is seven years, as per the state.

Using the Fire Department as an example, Mr. Zavorotny walked the committee through the various figures. The cost for a new front line engine is \$598,000; \$360,000 was withdrawn from the capital reserve. The department has a grant of \$200,000. There's an off-setting bond of \$38,000. These amounts mean that \$8,566 will be required for the next four years to pay for the vehicle.

The cost to repair the 99 pumper is \$80,000, *not* \$40,000 as listed.

The Breathing Apparatus (\$80,000) has been discussed many times; payments for the equipment run through 2016. Replacing the brush truck is expected to cost \$110,000.

Monument Road reconstruction costs (Phase I - \$1,294,373; Phase II - \$1,416,687) will be paid mainly via bonds (Phase I - \$1,044,373; Phase II - \$1,416,687).

The Police Department is leasing two vehicles. Both require a \$13,584 outlay this fiscal year and a \$7,784 outlay/ vehicle for the next three years. In 2018-18 the vehicles will be paid off. In 2019-2020 the cycle begins anew when the chief will be looking for new cruisers to replace two that are old.

The new police department building design and improvement is anticipated to cost \$1,087,636. There is \$75,000 in capital reserve; money from Wal-Mart will be applied.

Mr. Klein asked if the generator was just for the Police Department, noting that the Town Hall is headquarters for the town's emergency management. Mr. Ebbighausen said that it is not.

The Highway Department is looking at another truck. "It is next year's item," Mr. Ebbighausen said.

The Town Hall needs work to be done on the clock tower (\$12,000) and the stairwell floors and stage floor need to be refinished. Mr. Klein spoke up saying the siren in the clock tower needs to come down--the wood holding it in place is rotted.

The Water Department is well on the way to replacing Well #2.

The back hoe was discussed at Town Meeting.

The water main on Plain Road to Rt. 119 Thicket Hill will likely "fall into place with Monument Road," Mr. Zavorotny said.

Replacing the sewer main on Main Street is done. Brattleboro Road is looking to have its sewer line replaced. "For the most part, money is coming from user fees," Mr. Zavorotny said.

Mr. Klein said that he would like to see building maintenance added to the CIP along with the school including the roofs and air handlers. Mr. Zavorotny agreed these items should be added. Mr. Bellville said a plan should likewise be developed for the Community Center. What about the center's roof? Mr. Ebbighausen said the divider in the Center cost \$20,000 to replace. The locks on the building also need to be changed.

Mr. Klein spoke up, saying it would be a good idea to buy locks having an interchangeable core.

Mr. Zavorotny told the committee that three bids were submitted for the school roofs. Ms. McCosker said the school committee would be discussing them later in the week. Dave Lanigeler, Clerk of the Works will ensure that the roof material is installed as per the manufacturer so as to retain the warranty. There are three different roofs to be repaired. The town may go to different contractors for different portions of the roofs. There is \$180,000 in reserve and \$50,000 will be retained. Two small sections or one large section of the roof will be done.

Mr. Klein explained how roofers quoted on the hospital roof. A core was taken to analyze the condition of the roof.

Discussion took place on when the committee should next meet. The committee agreed to meet August 20, 6:30 pm. The purpose of the meeting will be to develop a plan on when to meet with department heads.

Mr. Klein made a motion to adjourn, was seconded by Mr. MacDonell, and the motion passed unanimously. The meeting adjourned at 7 pm.

Respectfully Submitted,

Dorianne Almann  
Secretary