

The Selectmen Meeting Minutes
Monday, November 24, 2014

Present: Chairman Rideout; Selectmen Darcy; Ebbighausen; Gallagher; Morel and TA Collins.

6:00 Chairman Rideout called the meeting to order.

Review of Meeting Minutes November 17, 2014. Amendments to meeting minutes as follows:

Page 1, Paragraph 7 – add an “a” before “bate” to read “abate”;

Page 2, Paragraph 2 – should read “.06% not “6%;

Page 2, Paragraph 3 – “Statistic’s” should read “Statistic”

Page 3, between Highway Department and Transfer Station – add:

- Selectmen Darcy made a motion to tentatively approve Street Light budget, second by Morel. Motion approved unanimously.
- Selectmen Ebbighausen made a motion to tentatively approve Rubbish Removal, second by Morel. Motion approved unanimously.

Page 4, Paragraph 5 – “5 acres and 1 ½ acres” should read “½ to 1 ½ acres”.

Selectman Gallagher made a motion to approve the minutes of November 17th as amended, second by Ebbighausen. Motion approved unanimously.

Review of Non-public meeting minutes of November 17, 2014. Amendments to minutes as follows:

- Non Public Minutes (1) – first paragraph, second sentence, strike second “at this time”.

Selectman Ebbighausen made a motion to approve the non-public minutes of November 17th as amended, second by Morel. Motion passes unanimously.

Selectmen Gallagher made a motion to sign letter to Thomas Forest stating that 63 Plain Road is currently listed in our Property Records as a three-family home, second by Ebbighausen. Motion passes unanimously.

6:10 p.m. Selectman Gallagher made a motion to enter into a non-public under RSA 91:A-3, II (a) personnel, second by Morel. The vote is as follows: Darcy – I; Ebbighausen – I; Gallagher – I; Morel – I; Rideout – I. Motion passes unanimously.

6:15 p.m. Regular session reconvened.

Selectman Ebbighausen made a motion to seal the minutes, second by Morel. The vote is as follows: Darcy – I; Ebbighausen – I; Gallagher – I; Morel – I; Rideout – I. Motion passes unanimously.

Discussion regarding the budget began. Members of the budget committee were present. The following items were discussed:

- Building Inspector hours are approximately 30 hours per week;

- Assessing is budget for \$40,000. The contract with Vision is annually \$22,000; the line item of assessing services, \$6,000, is for abatement cases appearing before BTLA; and the Utility Assessment annual fee is \$12,000.

Fire Department Budget – Chief Matuszewski was present. Discussion of various line items is as follows:

- Salaries have increased due to training. Currently staff is taking EMT classes, he is hoping additional staff will take EMT classes next year;
- Building Maintenance – the rubber roof on the fire department needs to be repaired in several areas. Some repair work will come from this year’s budget, and some will have to be addressed in next year’s budget. Currently the FD is waiting for an estimate. Repair work could be as much as \$3,000;
- Office supplies include fire prevention materials used at the elementary school;
- Breathing Apparatus & Maintenance – haven’t performed annual test and servicing this year. Hydro bottles will be tested too;
- Training & CPR – Fire staff need to get their Hepatitis B shots. Each person needs a series of 3 shots. Fees for training of personnel come from this line – their wages for training is directly billed to Salary.

Selectmen Gallagher made a motion to table the budget until we get a quote for the roofing, second by Ebbighausen. Motion passes unanimously.

Highway & Transfer Station budgets – Highway Supt., Frank Podlenski, was present. Discussion of various line items is as follows:

- Highway budget has gone down. Salaries decreased due to new hire. Overtime was kept the same as the current budget. On Call pay increased to \$650. That line item should be \$2,600. The bottom line should be \$597,569;
- Resurfacing will take place on Old Chesterfield Road at the upper end; Pierce Road; Weaver Road; and some resurfacing on Tower Hill Road;
- Will be possibly looking for a loader this coming budget;
- Transfer station increased a little due to increase in Salary;
- Post closure expenses have been set to \$18,000 per year due to closure agreement with DES;
- Overtime is offset by part-time.

Selectmen Ebbighausen made a motion to attentively approve the Highway and Transfer Station Budget, second by Morel. Motion passes unanimously.

On December 2nd, the School Board will be joining the Selectmen Meeting to discuss the soccer field closest to Route 119. There is a need for some cosmetic work to be done. The Recreation committee will be present to discuss the budgets for the Community Center and other programs.

The Selectmen revisited the Planning Budget:

- Salary Line item was decreased to \$45,765 which decreased FICA & Medicare. Bottom line is now \$97,504.

Selectmen Darcy made a motion to tentatively approve the budget with changes, second by Ebbighausen. Motion passes unanimously.

The Selectmen reviewed the Summer Program budget and the Municipal Pool Budget. There is concern over the increases in both budgets. The summer program is requesting 9 weeks of operation instead of 6 weeks of operation. There is a new budget for Community Events. There will be further discussion next week with the recreation committee.

The Selectmen further discussed the following budgets but did not take action: Town Clerk; Parks; & Cemeteries.

Selectman Morel – the Planning Board met regarding the Master Plan and a sub-committee has been formed to study to include solar gardens in the zoning ordinance.

Selectman Ebbighausen – the Budget Committee met and had questions which were discussed tonight. There was concern the PD garage has been removed from the budget, but it was necessary in order for the police station to be built within budget.

Selectman Gallagher - the Conservation Committee will be meeting next week and he will not be able to make it.

Chairman Rideout – the Sub-Committee regarding Solar Gardens will be meeting next Tuesday.

8:05 p.m. Selectman Darcy made a motion to adjourn, second by Ebbighausen. Motion passes unanimously.

Respectfully Submitted,

Jill Collins
Town Administrator