

Selectmen Meeting Minutes
Monday, November 11, 2013

Present: Chairman Darcy; Selectmen Gallagher; Morel; Rideout; and TA Collins. Selectman Ebbighausen excused.

6:00 p.m. Chairman Darcy called the meeting to order.

Selectman Gallagher made a motion to sign a letter to Tammy-Jean Akeley in response to her Right to Know request, second by Rideout. Motion passes unanimously.

A letter was presented to the Board for review which will be sent to the Hinsdale Community Coalition. The letter addresses the concern with the reproduction of keys to the community center by coalition personnel and the concern of coalition personnel entering the building during private functions. Selectman Morel made a motion to sign the letter to the Hinsdale Community Coalition, second by Gallagher. Motion passes unanimously.

The lease agreement for the Ford F550 was reviewed. The lease is with the Ford Motor Credit Company with a term of 5 years. The annual amount is \$16,133.92 with a \$1.00 buy-out at the end of the lease. Total payment is \$80,669.60 of which \$72,751 is principal and \$7,918.60 is interest. Selectman Rideout made a motion to have the chairman sign the paperwork, second by Gallagher. Motion passes unanimously.

Budget Workshop

Executive: Collins discussed the increase in Selectman Salaries. In the past three years, a prior Selectman did not take compensation for his services, so this line item was reduced. Compensation is being paid to all five Selectmen; therefore the line item has been increased. Equipment rental has been flat lined from the prior year. Selectman Rideout made a motion to tentatively approve the executive budget for \$168,087, second by Morel. Motion passes unanimously.

Election: Collins discussed the need to reduce the town clerk salary from the request of \$19,048 to \$18,815 which is the salary to be paid in accordance to the Part-time Salary Schedule. This reflects the 2.2% increase from \$18,410 which was the FYE 2014 approved budgeted amount. The deputy salary was reduced to the salary approved in FYE 2014 budget. The Town Clerk requested \$19,500 for fees to be reimbursed to her for FYE 2015. This was reduced to \$7,000 which reflects the clerk fee of \$1.00 for registering vehicles and other fees for boats and titles. The agent fee of \$2.50 has been removed. Selectman Rideout made the motion to tentatively approve the Election budget for \$48,543, second by Gallagher. Motion passes unanimously. The Selectmen reserve the right to revisit this budget.

Financial: Selectman Rideout made a motion to tentatively approve the budget for \$102,331, second by Morel. Motion passes unanimously.

Assessing: Selectman Morel made a motion to tentatively approve the budget for \$40,000, second by Rideout. Motion passes unanimously.

Legal6: Selectman Gallagher made a motion to tentatively approve the budget for \$38,000, second by Morel. Motion passes unanimously.

Planning: Selectman Morel made a motion to tentatively approve the budget for \$94,756, second by Gallagher. Motion passes unanimously.

Gov't Buildings: Selectman Rideout made a motion to tentatively approve the budget for \$97,317, second by Morel. Motion passes unanimously.

Parks: Collins informed the board that building repairs and general supplies for Heritage Park has been move from Gov't Building Other back to the Parks budget; therefore there is an increase to the General Supply line and Maintenance & Repair line. Parks will need a new trailer this coming budget; therefore the equipment line item has \$1,500 budgeted for this purpose. Selectman Morel made a motion to tentatively approve the budget for \$30,947, second by Rideout. Motion passes unanimously.

Cemetery: Collins informed the board the a wall in Pine Grove Cemetery needs to be rebuilt, the cost being \$800, and the tree needs to be removed at the cemetery located off of Old Brattleboro Road, the cost \$8,500. Selectman Rideout made a motion to tentatively approve the budget for \$26,469, second by Gallagher. Motion passes unanimously.

Gov't Buildings Other: This budget is for Prentiss Taylor Field only. There is a reduction in Field Maintenance. Selectman Gallagher made a motion to tentatively approve the budget for \$1,650, second by Morel. Motion passes unanimously.

Insurance: This budget reflects a maximum of 7% increase. Selectman Morel made a motion to tentatively approve the budget for \$29,600, second by Rideout. Motion passes unanimously.

Ambulance: Rescue reflects a 3% increase. Selectman Morel made a motion to tentatively approve the budget for \$126,061, second by Rideout. Motion passes unanimously.

Building Inspector: The Selectmen reviewed the telephone line item and noted not enough fund are being carried; therefore increase the line item to \$900. They lowered the postage line item to \$300. There is a question on the cost of the books noted for the supply line. Collins will check into it. Selectman Morel made a motion to tentatively approve the budget for \$36,848, second by Rideout. Motion passes unanimously. The Selectmen reserve the right to revisit this budget.

Emergency Management: Selectman Rideout made a motion to tentatively approve the budget for \$25,773, second by Morel. Motion passes unanimously.

Street Lights: Selectman Rideout made a motion to tentatively approve the budget for \$25,100, second by Morel. Motion passes unanimously.

Rubbish Removal: Selectman Morel made a motion to tentatively approve the budget for \$248,385, second by Rideout. Motion passes unanimously.

Transfer Station: The Selectmen questioned the electricity line item. Collins will look into this, there is a possibility it has been charged to the wrong line item. Selectman Rideout made a motion to tentatively approve the budget for \$66,882, second by Morel. Motion passes unanimously. The Selectmen will revisit this budget after getting the information regarding electricity.

Health Officer: Selectman Morel made a motion to tentatively approve the budget for \$988, second by Rideout. Motion passes unanimously.

Welfare: The Selectmen questions the direct assistance line item. Collins explained the line item includes 5,000 gallons prepaid heating fuel. Selectman Morel made a motion to tentatively approve the budget for \$75,885, second by Rideout. Motion passes unanimously.

Library: Chairman Darcy explained there is an increase in Services to pay for the on-line catalog annual fee and a decrease in Books and Periodicals. Selectman Rideout made a motion to tentatively approve the budget for \$46,302, second by Gallagher. Motion passes unanimously.

Patriotic Purposes: Selectman Rideout made a motion to tentatively approve the budget for \$1,850, second by Morel. Motion passes unanimously.

Summer Program: The line item for special events was decreased by \$250. Selectman Rideout made a motion to tentatively approve the budget for \$45,038, second by Morel. Motion passes unanimously.

Municipal Pool: The electricity line item was questioned on this budget. Collins will look into it. Line items for salaries, training, and equipment were decreased. Selectman Rideout made a motion to tentatively approve the budget for \$28,664, second by Morel. Motion passes unanimously. This budget will be revisited after getting information regarding electricity.

Community Center: The Selectmen reduced the program line item from \$3,000 to \$2,250. Selectman Rideout made a motion to tentatively approve the budget for \$57,547, second by Morel. Motion passes unanimously.

Conservation: Selectman Morel made a motion to tentatively approve the budget for \$500, second by Rideout. Motion passes unanimously.

CDBG: There is an increase of \$1,000 for auditing based on the grant award for Oak Hill Acres that will be reimbursed. Selectman Gallagher made a motion to tentatively approve the budget for \$3,106, second by Morel. Motion passes unanimously.

Debt Service: There is an increase due to the bonding of the new police station. Selectman Morel made a motion to tentatively approve the budget for \$230,192, second by Rideout. Motion passes unanimously. Selectman

The Selectmen will not be meeting on Tuesday, November 12th. Department Heads for Fire; Highway; Police; Sewer; & Water will be requested to come in next Monday, November 18th, to review their budgets.

8:10 p.m. Selectman Gallagher made a motion to enter into a non-public session under RSA 91: A-3, II, e. Litigation, second by Rideout. Vote: Darcy – I; Gallagher – I; Morel – I; Rideout – I. Motion passes unanimously.

8:22 returned to regular meeting.

Selectman Rideout made a motion to seal the minutes, second by Gallagher. Vote: Darcy – I; Gallagher – I; Morel – I; Rideout – I. Motion passes unanimously.

8:24 p.m. Selectman Gallagher made a motion to enter into a non-public session under RSA 91: A-3, II, a. Personnel, second by Rideout. Vote: Darcy – I; Gallagher – I; Morel – I; Rideout – I. Motion passes unanimously.

8:40 returned to regular meeting.

Selectman Gallagher made a motion to seal the minutes, second by Rideout. Vote: Darcy – I; Gallagher – I; Morel – I; Rideout – I. Motion passes unanimously.

8:40 p.m. Selectman Gallagher made a motion to adjourn, second by Rideout. Motion passed unanimously.

Respectfully Submitted,

Jill Collins, Town Administrator