

Selectmen's Meeting Minutes
Monday, November 18, 2013

Present: Chairman Darcy, Selectman Gallagher; Ebbighausen; Morel; Rideout and TA Collins.

6:01 p.m. Chairman Mike Darcy called the meeting to order.

Selectmen reviewed the Manifest and Meeting Minutes.

Selectman Gallagher made a motion to approve Manifest of November 11, 2013, Selectman Rideout second. Motion passes unanimously.

Selectman Gallagher made a motion to approve the Manifest of November 18, 2013, Selectman Morel second. Motion passes unanimously.

Selectman Rideout made a motion to approve Selectmen Meeting Minutes of November 4, 2013, as amended, Selectman Gallagher second. Motion passes unanimously.

Selectman Rideout made a motion to approve Selectmen Meeting Minutes, Non-Public 1 and 2, of November 4, 2013, Selectman Morel second. Motion passes unanimously.

Selectman Rideout made a motion to approve Selectmen Workshop Minutes of November 11, 2013, Public and Non-Public Meeting, Selectman Morel second. Motion passes unanimously.

Selectman Gallagher made a motion to approve Water Abatement for Purple Cow Properties, LLC, property located at 743 Brattleboro Road, in the amount of \$28.72 for 3rd quarter 2013. The water was shut off on 9/25/13, but was no shut off in the system. Selectman Rideout second. Motion passes unanimously.

Selectman Gallagher made a motion to sign Timber Tax Levy, property owned by Gary Grover, Map 0016, Lot 0004 & 0005, in the amount of \$330.95, Selectman Morel second. Motion passes unanimously.

Selectman Morel made a motion to have Chairman Darcy sign an Application for Driveway Permit for Jeremy Whitworth, property located on Ox Bow Road, Map 33, Lot 12, property owner is just adding gravel to existing driveway, Selectman Rideout second. Motion passes unanimously.

TA Collins discussed with Selectmen electric bills that were paid out of the incorrect accounts, but the issue has been resolved and the money is coming out of the correct account now.

TA Collins discussed with the Selectmen holding out and applying for the bank bond in June 2014 and obtaining a short term interest loan, which would have an interest rate of less than 1%. The town has

money set aside for the demolition. Catamount will be removing the asbestos next week and demo will take place the 1st week in December. TA Collins is working on a construction agreement for the abutter of the property.

TA Collins is working on the budgets with the department heads.

TA Collins requests that town employees close on Christmas Eve at 12:00pm and New Year's Eve at 2:00pm. Selectman Ebbighausen made a motion for town employees close on Christmas Eve at 12:00pm and New Year's Eve at 2:00pm., Selectman Morel second. Motion passes unanimously.

Selectman Morel asked if the two properties the town obtained for the new police station will automatically merge and yes they will.

Selectman Rideout was approached regarding possible workers comp claims. TA Collins informed the Selectmen that a workers comp claim should be filed immediately after an incident and no later than 5 days after an incident. TA Collins also informed the Selectmen about EAP being available to employees who are distressed emotionally.

Selectman Rideout discussed the Recreation Meeting. They discussed the budget, which they have seen and discussed split the Seasonal Program Director position into three different positions, 1-summer program, 1- soccer/basketball program, 1-pool. The Selectmen would like to meet with the Recreation Department to discuss the budget and the Seasonal Program Director position.

Selectman Rideout mentioned that the HCC key issue has magnified. The Selectmen discussed possibly changing the locks and speaking with the person who has the keys.

Selectman Morel discussed attending a meeting last week regarding a possible business interested in this area. This business is looking at Hinsdale through Claremont, but as of the meeting Hinsdale was their number 1 choice.

Selectman Morel discussed attending a School Board Meeting last Wednesday, November 13, 2013. The School Board discussed the budget going up \$3,389.00 and the possibility of three positions being laid off in the Special Education, Elementary School and Custodian. They also discussed a 9% increase in healthcare.

The Selectmen discussed the debt service in the Town's budget.

6:30 p.m. Peter Tennant joined the Selectmen for discussion of the New Police Station.

Mr. Tennant gave the Selectmen handouts regarding minor changes to the floor plan to the new police station, which he previously discussed with Police Chief Faulkner. The changes would not increase the cost of construction.

Mr. Tennant gave a handout to the Selectmen regarding comparison of delivery methods. Mr. Tennant and the Selectmen discussed the different methods and the pros and cons of Traditional Design-Bid-Build, Construction Management and Design Build. The Selectmen will make a decision on which method is preferred at next week's Selectmen Meeting.

7:10 p.m. Police Chief Faulkner joined the Selectmen to discuss the Police Department budget.

The Selectmen and Chief Faulkner discussed the SRO and adding an 8th full time police officer. They discussed the grant regarding the SRO and how the 4th year of the position would be split in the budget. The school would be splitting the cost for this position in the 4th year. The Selectmen asked Chief Faulkner to prepare a spreadsheet giving the breakdown of this position's salary, how the grant would play into the salary and how the salary would be split in its 4th year. The Selectmen asked TA Collins ask the Town's attorney about having a Warrant Article to ratify this position. Chief Faulkner has until December 31, 2013 to start this position or the grant will be lost.

The Selectmen discussed the spike in the telephone item line; Chief Faulkner informed them this is due to upgrade air card for the phone system and tower issues in the past that have been resolve, so the police department is able to take on more criminal investigations in the department.

The Selectmen discussed the Regional Prosecutor item line increasing. Chief Faulkner informed them, now that they have full staff the volume can increase, as will the cost.

The Health Insurance item line decreased, which is due to staffing. The estimate is based on what the cost of health insurance is right now and base on staff of 7-8 officers with a family health plan. Special detail has increased, but the town gets reimbursed for some of the special details.

Selectman Ebbighausen made a motion to tentatively approve the Police Department budget at \$952,310.00, Selectman Gallagher second. Selectman Morel votes no, until DRA is contacted. Motion passes unanimously.

7:35 p.m. Robert Johnson, Wastewater Treatment Plant Superintendent, joins the Selectmen to discuss the Wastewater Treatment Plant budget.

The Selectmen and Mr. Johnson discussed the replacement of the sewer pump last year. Mr. Johnson indicated the need to replace the other sewer pump. Total debt service is \$24,883.00, principal at \$16,228.10, interest at 8,654.90.

The Selectmen discussed with Mr. Johnson the sludge removal item line, which averages at \$3,000.00 per month.

The Selectmen discussed with Mr. Johnson if the equipment item line needed to increase, due to the possibility of needing to replace the other sewer pump.

Mr. Johnson discussed with the Selectmen waiting on the renewal of the discharge permit, which has not been received, and no sure what new restrictions and requirements may come into place.

Postage was discussed, which is split 50/50 with the Water Department.

Selectman Gallagher made a motion to tentatively approve the Wastewater Treatment Plant budget at \$347,008.00, Selectman Ebbighausen second. Motion passes unanimously.

8:10 p.m. Fire Chief Matuszewski joined the Selectmen to discuss the Fire Department budget.

The Selectmen and Chief Matuszewski discussed the increase in salary, which is due to an increase in part time firemen and working on getting the 1st Responders classes going, which is about \$1,000.00 per interested employee. Chief Matuszewski is looking in the cost with Rescue Inc. This was budgeted in last year, but the program was unable to get up and running.

The Selectmen and Chief Matuszewski discussed the increase in building maintenance item line, which is due to a chimney needing to be replaced. The estimate that was received last year was about \$3,500.00

Water and Sewer rent item line was discussed and need to install a meter at the Fire Department.

Selectman Ebbighausen made a motion to tentatively approve the Fire Department budget at \$175,891.00, Selectman Gallagher second. Motion passes unanimously.

8:06 p.m. Selectman Gallagher made a motion to go into Non-Public meeting, per RSA 91, A; 3-II (a), Personnel, Selectman Ebbighausen second. Vote was as follows: Chairman Darcy – I; Selectman Ebbighausen – I, Selectman Gallagher – I; Selectman Morel – I; Rideout – I. Motion passed.

8:25 p.m. Selectman Ebbighausen made a motion to come out of Non-Public Meeting, Selectman Rideout second. Motion passes unanimously.

Selectman Morel made a motion to seal the Non-Public Meeting Minutes, Selectman Rideout second. Motion passes unanimously.

8:25 p.m. Selectman Morel made a motion to go into Non-Public meeting, per RSA 91, A; 3-II (a), Personnel, Selectman Rideout second. Vote was as follows: Chairman Darcy – I; Selectman Ebbighausen – I, Selectman Gallagher – I; Selectman Morel – I; Rideout – I. Motion passed.

9:13 p.m. Selectman Rideout made a motion to come out of Non-Public Meeting, Selectman Ebbighausen second. Motion passes unanimously.

Selectman Rideout made a motion to seal the Non-Public Meeting Minutes, Selectman Gallagher second. Motion passes unanimously.

Selectman Morel made a motion to increase Police Chief Faulkner's pay to grade 16, step 7, which pay being retroactive to July 1, 2013, Selectman Ebbighausen second. Motion passes unanimously.

9:15 p.m. Selectman Ebbighausen made a motion to adjourn, Selectman Gallagher second. Motion passes unanimously.

Respectfully Submitted,
Alicia Marshall
Secretary