

Selectmen Meeting Minutes  
Monday, October 19, 2015

Present: Chairman Darcy; Selectmen Diorio; Gallagher; Nebelski; Rideout and TA Collins.

6:00 p.m. Chairman Darcy called the meeting to order.

Selectman Gallagher made a motion to approve the manifest of October 12, 2015 & October 19, 2015, second by Nebelski. Motion passes unanimously.

Selectman Gallagher made a motion to approve the minutes of October 5, 2015 with the correction noted of changing "due" to "do" under the paragraph labeled Correspondence under item #2 second sentence, second by Nebelski. Motion passes unanimously.

Selectman Gallagher made a motion to approve the non-public minutes of October 5, 2015, second by Nebelski. Motion passes unanimously.

Selectman Nebelski made a motion to approve the Notice of Intent to Cut Wood or Timber for the property Burnett and Gayle Butler, 172 Meetinghouse Rd., Map & Lot #0030-0057, second by Diorio. Motion passes unanimously.

Selectman Nebelski made a motion to sign the Summary of Inventory of Valuation (MS!) with the net valuation of \$350,176,013, second by Rideout. Motion passes unanimously.

The meeting of October 26<sup>th</sup> will be for Employee Reviews. The meeting of November 2<sup>nd</sup> and or November 9<sup>th</sup> will be joined with the budget committee and Department Heads to review budgets.

Tax Rate setting will take place within the next couple of weeks. The Town is waiting for the MS-535 which they expect next week.

James O'Malley, School Board Member, was present and discussed the following items:

- The School Board met the prior week and the Middle School Students gave presentations;
- The various school committees are very active;
- There was a tour of the school facility;
- Mari Brunner spoke to the School Board about the SW Healthy Initiative;
- The School Board is waiting on making a decision regarding the Solar Garden.

The Tax Collector was present regarding the deeding of properties. Terry Mitchell was presented and requested the Selectmen to extension taking her property at 401 Chesterfield Rd.; she currently has been approved for a mortgage for the property to build a house. Selectman Rideout made a motion to grant an extension upon receipt of a letter from the mortgage company stating that Ms. Mitchell has been pre-approved for a mortgage on the property, second by Nebelski. Motion passes unanimously.

Selectman Nebelski made a motion to deed the property at 9 Linda Drive (Map & Lot #0005-0036), second by Rideout. Motion passes unanimously

Selectman Gallagher made a motion to approve the waiver for l/o Kilburn Street (Map & Lot #0050-0013), second by Rideout. Motion passes unanimously.

Selectman Gallagher made a motion to deed the property at 532 Oxbow Road (Map & Lot #0037-0009-0004), second by Rideout. Motion passes unanimously

Selectman Gallagher made a motion to approve the waiver for l/o Canal St (Map & Lot #00047-00041), second by Rideout. Motion passes unanimously.

Selectman Gallagher made a motion to revisit the Manufacture Homes on the list that are in Manufacturing Housing Parks in 60 days, second by Diorio. Motion passes unanimously.

Selectman Rideout made a motion to deed the building & property at 33 Plain Road (Map & Lot #0048-0002-00MH & 0048-0002), second by Nebelski. Motion passes unanimously

Selectman Gallagher made a motion to deed the property at 471 Oxbow Road (Map & Lot #0038-0005), second by Rideout. Motion passes unanimously

Selectman Gallagher made a motion to deed the property at 21 Dodge Drive (Map & Lot #0029-0055), second by Nebelski. Motion passes unanimously

Selectman Nebelski made a motion to deed the property at 485 Plain Road (Map & Lot #0025-0007-0001), second by Rideout. Motion passes unanimously

Selectman Diorio made a motion to deed the property at l/o Brattleboro Road (Map & Lot #0015-0005), second by Nebelski. Motion passes unanimously

Ann Diorio and Mary-Anne O'Malley, both of the Recreation Committee joined the meeting. Discussion took place regarding having a single Part-time Program Director to oversee all programs and to operate out of the community center. The Program Director will have a part-time assistant to help. The Selectmen reviewed the current job descriptions for the Program Administrator at the Community Center and the Seasonal Program Director. Items discussed:

- The need to have someone who not just oversees current community events, but to help organize new events;
- The lack of volunteers due to busy lives;
- Merging the Program Administrator and the Seasonal Director into one position that would have oversight of an assistant; the head life guard; and head counselor.
- TA Collins will prepare job descriptions and a cost analysis.

The Selectmen discussed with the Tax Collector the legal opinion of the town attorney regarding the tax collector visiting homes in the deeding process. The board complimented the tax collector for be proactive, but for the safety his safety and the safety of the Town, the Selectmen urged the Tax Collector not to go to homes unless invited. The Tax Collector agreed.

Selectman Rideout:

- Recreation Committee meeting on Thursday, October 23<sup>rd</sup>;
- Friday at 8:00 there will be a Bridge Tour with Executive Council Colin Van Ostern and Legislator Michael Abbott.

Selectman Diorio:

- Attended School Board Meeting;
- Mari Brunner discussed Safe Routes to School and a Bike Rack Program.

Selectman Nebelski:

- Stairs at the transfer station going into the trailer need to be replaced;

Selectman Gallagher:

- Conservation Committee did not meet. There was not a quorum;
- Urged the Selectmen to participate in the Trunk or Treat to be held on Saturday, October 31<sup>st</sup>.

8:16 p.m. Selectman Nebelski made a motion to enter into a non-public session under RSA 91:A-3, II, a. personnel, second by Gallagher. The vote is as follows: Darcy – I; Diorio – I; Gallagher – I; Nebelski – I; Rideout – I. Motion passes unanimously.

8:26 p.m. Regular Meeting Reconvened.

Selectman Gallagher made a motion to seal the minutes, second by Rideout. The vote is as follows: Darcy – I; Diorio – I; Gallagher – I; Nebelski – I; Rideout – I. Motion passes unanimously.

8:26 p.m. Selectman Gallagher made a motion to adjourn, second by Nebelski. Motion passes unanimously.

Respectfully Submitted,

Jill Collins  
Town Administrator