

The Selectmen Meeting Minutes
Monday, August 25, 2014

Present: Chairman Rideout; Selectmen Darcy; Ebbighausen; Gallagher; Morel and TA Collins.

6:00 p.m. Chairman Rideout called the meeting to order.

Selectmen reviewed the Manifests and Meeting Minutes.

Selectman Ebbighausen made a motion to approve the Manifest of August 19, 2014 and August 26, 2014, Selectman Gallagher second. Motion passes unanimously.

Selectman Gallagher made a motion to approve the Public Meeting Minutes of August 11, 2014, Selectman Ebbighausen second. Chairman Rideout abstained. Motion passes.

Selectman Ebbighausen made a motion to approve the 1-4 Non-Public Meeting Minutes of August 11, 2014, Selectman Darcy second. Chairman Rideout abstained. Motion passes.

Selectman Ebbighausen made a motion to sign Notice of Intent to Cut Wood or Timber, property on Monument Road, Map 24, Lot 101 and 103, property owner H& K Properties, LLC, Forester/Logger Michael Powers, Selectman Darcy second. Motion passes unanimously.

Selectman Ebbighausen made a motion to sign Notice of Intent to Cut Wood or Timber, property on Gateway Drive/Keene Drive, Map 24, Lot 110 and 103, property owner Oak Hill Acres Co-op, Inc., Forester/Logger Earl Beaman, Selectman Gallagher second. Motion passes unanimously.

Selectman Darcy made a motion to have Chairman Rideout sign an Open Container/Alcohol Permit for a birthday party on August 30, 2014, from 12:00pm to 6:00pm at the Hinsdale Community Center, Selectman Ebbighausen second. Motion passes unanimously,

The Selectmen reviewed a letter from Kathryn Lynch, Community Development Coordinator, regarding Off Premises Signs that a resident had concerns about such as the Farmers Market and Parents That Host signs. These signs are promoting community events. The Farmers Market is part of the Town's Park and Recreation.

Selectman Morel made a motion to have Kathryn prepare a letter to this resident letting him know he could ask the Planning Board to consider a warrant article to amend the ordinance to permit off premises signs for agricultural purposes, Selectman Gallagher second. Motion passes unanimously.

TA Collins informed the Selectmen that since Selectman Ebbighausen signed the lease application for Police Cruiser agreement, Ford Motor Corp. has requested the application to be resigned by Selectman Ebbighausen for the second cruiser.

Selectman Ebbighausen made a motion to appoint TA Collins as Voting Delegate for the September 26th Legislative Policy Conference, Selectman Morel second. Motion passes unanimously. The Selectmen will review the policies on September 15th.

Selectman Gallagher made a motion to approve the Manifests to transfer reimbursement funds to GF for Police Station Bills in the amount of \$4,350 and \$22,311.16, Selectman Ebbighausen second. Motion passes unanimously.

TA Collins informed the Selectmen that she had reviewed the soils sampling report for the new Police Station site. The soil is not adequate for construction of a commercial building. Dennis Nadeau, will be digging tomorrow. The foundation was not on the survey and there is a question if it needs to be removed. The Police Department Committee will be meeting.

Chairman Rideout discussed resident's concerns of the lack of construction of the new Police Station. He would like to see the construction begin and work through winter.

TA Collins informed the Selectmen that funds were not received until July 17, 2014. The borings testing was not performed until July 14, 2014 and she did not receive the results until August 2014.

Selectman Ebbighausen made a motion to approve a letter to Mrs. Ramsay, Selectman Darcy second. Chairman Rideout abstained. Motion passes unanimously.

TA Collins informed the Selectmen she will be attending the Transportation Alternative Program Mandatory Informational Meeting on Thursday, September 4th at DOT in Concord.

TA Collins informed the Selectmen that on a scale of 1 to 10 – 1 being excellent – we scored a Grading Classification of 4 for 1 to 2 family residential property and 4 for commercial and industrial property on their analysis for the building codes adopted by Hinsdale and the efforts put forth to properly enforce those codes. Hats off to Rod!

TA Collins informed the Selectmen that she has reached out to Andrew Kellar to discuss Solar Gardens at a Selectmen's Meeting in September.

6:30 p.m. Oak Hill Acres Co-op joined the Selectmen.

Oak Hill Acres Co-op representative, Vito Adragna, came in to speak with the Selectmen about a recipient agreement. TA Collins had not reviewed; it will be sent to her via email for her review.

Mr. Adragna discussed with the Selectmen the progress Oak Hill Acres Project has made in filling the abandoned homes. Instead of removing the homes Oak Hill Acres has been renovating them in hopes of getting them filled. So far they have been able to fill 4 of the renovated homes. Mr. Adragna is working with a buyer for 25 Gateway as it has been abandoned for quite some time. Oak Hill will be giving the buyer financing and free lot rent. Mr. Adragna would like the Selectmen to consider either reducing the outstanding taxes on the property, abate the taxes or let the buyer make a payment arrangement with the tax office. The Selectmen will review the outstanding tax amount and revisit at the next Selectmen's Meeting.

Mr. Adragna informed the Selectmen that he has been documenting water leaks in Oak Hill Acres. There have been some but not as many.

Mr. Adragna informed the Selectmen there are 5 lots left to be filled in Oak Hill Acres and Oak Hill has \$30,000.00 for the project and is will to help buyers with financing. So far they have used \$20,000.00.

6:40 p.m. Selectmen returned to regular business.

TA Collins informed the Selectmen that she is preparing budget packages and CIP packages for department heads. The Selectmen will meet with the Budget Committee sometime in September for discussion. Department heads have a 30 day period to hand in their budgets. TA Collins is preparing a cost of living analysis.

TA Collins informed the Selectmen that she is preparing for the audit by reviewing items for possible adjustments, reviewing ledger of expenditures for warrant articles, etc.

TA Collins informed the Selectmen that she is working with MRI on the Salary Study and doing the requested salary information from NHMA for their bi-annual study. MRI will schedule employee interviews on September 8, 2014.

TA Collins is preparing COLA information for the next Selectmen meeting.

TA Collins is working with CDFA on the necessary paperwork for the Oak Hill Acres grant application.

TA Collins informed the Selectmen that she is working with the Finance Coordinator on closing July 2014 and getting copies of reports to Selectmen.

6:45 p.m. Hinsdale Community Coalition joined the Selectmen for discussion of the Robert Wood Johnson Foundation Grant Application.

Joe Boggio came before the Selectmen to discuss different funding opportunities the Hinsdale Community Coalition has been looking into, such as: NH Charitable Foundation, Walmart Community Grant and grants Target may have available.

The Selectmen were emailed a phase timeline, for their review, regarding the Robert Wood Johnson Foundation Grant. This Hinsdale Community Coalition is requesting the Town to be the fiscal agent for this grant, if they are approved. The Town would have to accept the Grant on behalf of the Hinsdale Community Coalition, both parties would need to address how to handle the funding process.

Selectman Darcy made a motion for the Town to endorse and act as Fiscal Agent for the Robert Wood Johnson Foundation Grant, Selectman Ebbighausen second. Motion passes unanimously.

The Hinsdale Community Coalition discussed a retreat they attended and was discussed how to better work with local organizations within the Town. They will be meeting with the Park and Recreation Community to discuss ideas and then will come back to the Selectmen for further discussion.

The Selectmen further discussed what the Hinsdale Community Coalition pays for staffing and what portion the Town pays. The Selectmen would like to see the Hinsdale Community Coalition focus more on programs and the Town fund staffing.

7:00 p.m. Police Chief Faulkner joined the Selectmen for a Police Department update.

Police Chief Faulkner informed the Selectmen that he attended a free training last month regarding Taser, Crime Scene reconstruction, and Digital Evidence, the cost of the training was \$2,500.00, but all expenses were paid.

Chief Faulkner informed the Selectmen that the body cameras were working well. The policy was changed slightly after the Attorney took a look at it. WTSA was contacted to do a press release regarding the body cameras.

Chief Faulkner informed the Selectmen there was a mass training in September.

Chief Faulkner informed the Selectmen that the SRO was going well. Officer Kassotis is getting certified in ALICE, which is new advanced training on how to treat issues in the school.

Chief Faulkner was asked to teach training on Tasers and digital forensics.

Chief Faulkner explained the LAP (Lethality Assessment Program) with the Selectmen. It is an innovative strategy to prevent domestic violence homicides and serious injuries to victims.

Chief Faulkner informed the Selectmen both new cruisers are on the road.

The Police Department has made a transition from GLOCKS to SIGS. The Police Department were short on guns and the GLOCKS had not been replaced for 15 years. The reason for the transition is the SIGS are less expensive but just as good quality as the GLOCKS. The full transition cost \$978.00.

Officer Joshua Murray was sent to three schools and he is now an EMT. He will be training the other officers how to use a tourniquet and quick clot.

Chief Faulkner informed the Selectmen there will be a health fair tomorrow. There will be an identikit program that was funded by DARE. This program will be available at the Police Station as well. This program allows a person to have finger prints and information stored onto a CD in case of an emergency.

Chief Faulkner applied for a Grant for Emergency Notification. Each computer in the school would have the capability to call for help in case of an emergency. It would allow the computers to warn other classroom computers of a threat or danger.

The Grant is on hold right now due to the EMOC Officer needing to update some equipment, once that is completed the Grant is a go.

Chief Faulkner was asked to be on the Brattleboro Police Department Chief Committee.

Chief Faulkner informed the Selectmen about the Cheshire Sheriff's Department holding a mobile command post to perform a mock emergency scenario and will be coming to Hinsdale.

Chief Faulkner informed the Selectmen there has been an increase of investigations this year. There were 650 investigations last year and the Police Department already has 480 arrests this year.

Chief Faulkner informed the Selectmen that the Police Academy is now 16 weeks and they will be discontinuing some schools.

The Selectmen and Chief Faulkner discussed ways to keep the public more informed. Possibilities are a Hinsdale Police Department webpage, Facebook page, and Nixes, all of which have law enforcement packages so they would be secure pages.

It was discussed sending a letter out to the residents letting them know of the informational programs that are out there once they are set up.

Emergency Notification System was discussed, (reverse 911).

Chief Faulkner discussed the possibility of hiring someone part-time to work these types of digital programs. It would be 25-28 hours a week and the funding would come from the Police Department Part-Time item line. This person could also assist in digitizing the Police Department Records and could be utilized by other departments. The hours would possibility be evening hours.

Selectman Darcy made a motion to hire a part-time administrative employee, Selectman Ebbighausen second. Motion passes unanimously.

Chief Faulkner informed the Selectmen application for the Citizens Police Academy will be available. This is a 8-12 week program, 1-2 days per week. This will give citizens a chance to learn about law enforcement.

The Selectmen and Chief Faulkner discussed the neighborhood watch program. There have been about 3 or 4 people interested..

Chief Faulkner informed the Selectmen that he was planning on having the 2008 town car used for parts for the 2010 car, this will help keep repair costs down on the 2010 car. Chief Faulkner will work with the Water Department in this regard.

7:50 p.m. Selectmen returned to regular business.

Selectman Darcy discussed with the Selectmen the brush where the water runs off, at the park by the Community Center, seems really high. It needs to be maintained.

Selectman Darcy mentioned there have been a lot of homes in residential areas that have chickens and roosters. With the Town's Zoning Ordinance chickens and roosters are considered livestock, which is a violation in residential areas.

Selectman Darcy also noticed a house on Highland Avenue has a generator running all the time and may be a violation of the Noise Ordinance. TA Collins will have Rod Lawrence look into both these concerns.

Selectman Morel suggested that the Town put lights up at our flag or take the flag down at night. Solar lights were suggested.

Selectman Darcy handed out gift bags from the Hinsdale Community Coalition to the Selectmen who volunteered at the Lawn Party.

Selectman Morel suggested having a workshop just for employee reviews.

Selectman Morel mentioned there were not very many events on the Community Calendar. It was suggested using Google Calendar to post events.

Selectman Morel wanted to know if the Highway Department took a look at Rosemont/George Streets. TA Collins informed the Selectmen that Frank Podlenski mentioned those streets wouldn't get better until something was done with Monument Road.

The Selectmen discussed the status of Tower Hill Road after the rain last week. It seems the culverts that were put in made a difference.

Chairman Rideout mentioned to the Selectmen that he was approached by Mr. Fostyck regarding Tower Hill Road. The problem needs to be evaluated and if the Highway Department felt it was Mr. Pelloni at fault for the road erosion, then the Town should prepare a letter to discuss the problem.

The Selectmen will discuss the Highway Department interviews in Non-Public Meeting.

Selectman Morel asked for a follow up on the resident who had a concern with the vehicle registration. Not much can be done without a cancelled check and registration showing the difference.

Selectman Morel had a Zoning Board of Adjustment meeting, along with the Planning Board and the variance for the Route 63 Country Store gas station was approved. There was a revised site plan for their sign.

Selectman Ebbighausen asked the status of the Town Clerk Compensation Agreement. TA Collins informed the Selectmen she is waiting on the salary study to be completed.

Selectman Gallagher mentioned the Parks & Recreation Department did an excellent job on the ramps at Heritage Park.

Chairman Rideout has a HCIDC meeting on Wednesday and a Parks and Recreation Committee meeting on Thursday.

TA Collins mentioned that Jeff Taylor met with her and Kathryn Lynch, Community Development, and one of the problems they discussed was the Hinsdale/Brattleboro bridges. Different uses were discussed regarding property on Monument Road: assisted living/senior housing, 55 and older. Chairman Rideout mentioned Bob Harkey may be interested in have an organic farm and is looking into different uses.

The Selectmen discussed the waterline on Monument Road needing to be replaced. The Town will take a look at the drainage problems.

James MacDonell mentioned the Planning Board discussed AT&T wants to put up a temporary structure, until they can get authorization to place satellite dishes on the existing tower.

8:15 p.m. Selectman Darcy made a motion to enter into Non-Public under RSA 91:A-3, II, (b) – Hiring, second by Selectman Ebbighausen. The vote is as follows: Darcy – I; Ebbighausen – I; Gallagher – I; Morel – I; Rideout - I. Motion passes unanimously.

8:15 p.m. Alicia Marshall was excused.

Respectfully Submitted,

Alicia A. Marshall

Secretary