

Selectmen Meeting
Monday, April 21, 2014

Present: Chairman Rideout; Selectmen Darcy; Ebbighausen Gallagher; Morel; and TA Collins.

6:00 p.m. Chairman Rideout called the meeting to order.

Selectmen reviewed the Manifest and Meeting Minutes.

Selectman Gallagher made a motion to approve Manifest of April 14, 2014 and April 21, Selectman Ebbighausen second. Motion passes unanimously.

Selectman Gallagher made a motion to approve Selectmen Meeting Minutes of April 7, 2014, Public, and Non-Public, Selectman Darcy second. Selectmen Ebbighausen abstained. Motion passes unanimously.

Selectman Darcy made a motion to approve Veteran's Tax Credit/Exemption, 042114-1 and Elderly Tax Credit/Exemption 042114-2, Selectman Morel second. Motion passes unanimously.

Selectman Ebbighausen made a motion to approve Water Abatement for Randy Jacobs, property located at 162 Meetinghouse Road, in the amount of \$88.73, 3rd and 4th quarter 2013, water was turned off on the wrong property. Job work said 160 Meetinghouse Road, should have been 162 Meetinghouse Road. Bill created on wrong account, Selectman Darcy second. Motion passes unanimously.

Selectman Morel made a motion to approve Recreational Campground/Camping Park Permit, David Herod, park located on McDonald Drive. Permit is valid from May 2014 to October 2014 and Recreational Campground/Camping Park Permit, Thicket Hill MHC, LLC, park located on Whitney Road at Thicket Hill Village. Permit is valid from April 2014 to October 2014. Selectman Ebbighausen second. Motion passes unanimously.

Selectman Ebbighausen made a motion to table the Notice of Intent Excavate for Tim Halliday, Map 19, Lot 19, Planning Board is waiting on paper work providing proof of acreage, Selectman Darcy second. Motion passes unanimously.

Selectman Morel made a motion approve Report of Excavate Material for Wayne C. Corse, Map 30, Lot 70, in the amount of \$615.30, Selectman Darcy second. Motion passes unanimously.

Selectman Darcy made a motion to sign a Discontinue of Service for delinquent Water and Sewer bills, Selectman Ebbighausen second. Motion passes unanimously.

Selectman Darcy made a motion sign Timber Tax Levy for Jeremy and Andrea Burke, Map 37, Lot 04, in the amount of \$0.00, Selectman Morel second. Motion passes unanimously.

Selectman Morel made a motion to appoint James McDonell as Alternate Planning Board Member for a term until March 2015, Selectman Darcy second. Motion passes unanimously.

Selectman Darcy made a motion to sign the appointment for the Hinsdale Fire Department, as follows:

Assistant Chief – Robert Elliot

Assistant Chief – Joy Roy

Captain – George Benedict

Captain – Terry Zavorotny

Lieutenant – Timothy Girroir

Lieutenant – Leon Dunbar

Lieutenant/Clerk – Mark Curtiss

Selectman Morel second. Motion passes unanimously.

TA Collins read a letter prepared to Mark Richardson requesting more frequent inspections of the Hinsdale-Brattleboro Bridges.

Selectman made a motion to sign said letter, Selectman Ebbighausen second. Motion passes unanimously.

TA Collins read resolution to support SB 366 which is the Senate's casino bill. If passes, the State's revenue sharing program for cities and towns shall be restored, which could mean approximately \$61,000 for Hinsdale?

Selectman Morel made a motion to support SB366, Selectman Gallagher second, Selectman Ebbighausen is opposed. Motion passes.

TA Collins informed the Selectmen of Earth Day Events. The Brattleboro Rotary will be cleaning between the two bridges. The Lil Daycare cleaned areas of Plain Road; Meetinghouse Road; and Monument to Plain Road. The highway picked up the bags today. Town wide road cleaning will take place this Saturday, the 26th. Bags will be available at the Community Center and Boy Scout Hall between 9 & 11. The highway crew will pick up the bags on Monday.

The Selectman gave the ok for Dynamic Landscape cleaning up the area of the marker on Route 119, and cutting brush; placing wood chips and plantings.

Selectman Ebbighausen made a motion to appointment of Peter Zavorotny as Deputy Treasurer, Selectman Gallagher second. Selectman Morel opposed, because the Treasurer and Peter Zavorotny are brother. Motion passes.

TA Collins discussed with the Selectmen the Wantastiquet Running Race on October 12, 2014.

Selectman Morel made a motion approve Septic Pro Annual Septage Disposal License Application, Selectman Ebbighausen second. Motion passes unanimously.

Selectman Morel made a motion to sign Tax Abatement for Picard Trustee, Roland A. for 625 Plain Road interest in the amount of \$79.13, error in applying the payment, Selectman Gallagher second. Motion passes unanimously.

TA Collins informed the Selectmen that Dennis Nadeau, Water and Sewer Superintendent, gave a recommendation to use Suburban Propane as our supplier to all propane facilities. The price is 2.129, which is their cost at \$1.479 plus a margin of .6500.

TA Collins informed the Selectmen that Dennis Nadeau, Water and Sewer Superintendent, would like to transition the meters to an interface unit. This will cut down time for reading meters. The cost is \$87.50 per meter and he would like to begin the change over this year if his budget allows it. He plans on replacing 100 meters per year for 5 years. The change could lead to monthly billing instead of quarterly billing in the future. The Selectmen would like to look into how much postage would cost sending out bills on a monthly basis.

TA Collins informed the Selectmen there is a Vermont Yankee decommissioning meeting next week on Wednesday, at 1:30.

6:30 p.m. Selectmen Workshop – Personnel Policy

The Selectmen and TA Collins went over proposed changes in the Personnel Policy.

Discussion regarding employee time work and straight time. The practice has been the vacation time is considered time worked and sick time is not. Discussion regarding 35 or more hours worked is considered full time and employees are eligible for health and retirement benefits.

Discussion regarding full time employees gets paid weekly and part time employees get paid bi-weekly. Change needed is the on-call pay from \$500.00 annually to \$650.00 annually.

Discussion regarding Work Related Expenses/Reimbursable.

Changes proposed under Work Related Expenses/Reimbursable; subsection-Transportation, c: removing the following language: Evidence of vehicle insurance must be on file with the Selectmen. Vehicle insurance shall procure and maintain public liability and property damage insurance at a rate to be set by the Selectmen.

Discussion of changing Town of Hinsdale to Town.

Discussion of Probationary Period.

Changes proposed under Performance Appraisals, subsection Evaluation Procedure, third paragraph: removing the following language: If the Town Administrator and the Board of Selectmen find and The Town Administrator and the Board of Selectmen, however, may recommend changes, but will not unilaterally revise performance evaluations.

Discussion regarding Recall; it was asked to discuss further with legal.

Discussion regarding Employee Referenced; giving the employee the choice to go the Town Administrator or another department head for their exit interview.

Discussion regarding Holidays, Vacation and Sick days.

Workshop break. State Representative Butynsky was invited to speak with the Selectmen about supporting the Gaming Bill.

State Rep. Butynsky also discussed with the Selectmen Hospitals suing the state for taxing. The State was taxing hospitals and then the hospitals were receiving the tax back, which the State decided they were not going to continue doing.

State Rep. Butynsky discussed the gas tax has passed with the House and with the Senate.

The Selectmen resumed the Personnel Policy Workshop.

Vacation days were further discussed and if was possible for employees to give a year notice of vacations or discuss vacation time in advance with the Department Heads.

Sick leave was further discussed.

Family and Medical Leaves of Absence were discussed. It was requested to speak with legal regarding this section.

Maternity Leave was discussed and it was requested to speak with Legal regarding paternity leave.

Snow Days were discussed. If the Town sends their employees home due to a storm the employees receive pay. If the employee decides not to come in due to the weather, they can take personnel time if available or do not get pay.

Section VIII. Appeals to Personnel and Disciplinary Actions, was discussed. It was requested to speak with Primex and Legal prior to making any changes to this section.

Section IX. Grievance Procedure was discussed. It was requested to speak with Primex and Legal prior to making any changes to this section.

Smoking Policy was discussed. Proposed changes to be made to this section are adding: No smoking is allowed in any areas of Town buildings or within 10 ft. of any portal to a town building. Furthermore, smoking will be prohibited in any town owned vehicles.

Discussion took place regarding Town Clerk Policy in Chesterfield. Missing too many days could result in reduction of pay.

The Selectmen will continue to discuss Part 1 of the Personnel Policy at next Monday's meeting. No changes will be made until TA Collins runs proposed changes by Legal.

8:00 p.m. Dennis Nadeau, Water and Sewer Superintendent, joined the Selectmen for discussion regarding the transition the meters to an interface unit. The readings would be able to be completed in a half a day. The possibility of monthly billing was discussed and changing the meter out to a touch pad. It takes the water department about four days to complete the readings with the system that is now in place. The cost of postage if billing was on a monthly billing cycle compared to the costs now was discussed. It could be possible to have online billing with this new system. If the billing cycle was switched to a monthly billing it would be easier to catch leaks sooner.

Selectman Darcy discussed briefly attending HDIDC meeting. Plan NH group was discussed, this group would help with planning and revitalizing downtown spaces, which he will go into further detail at next week's meeting.

Selectman Ebbighausen attended a budget meeting. The next budget meeting will not be until August 20, 2014. It would be nice to have the Selectmen meet with the Budget Committee and the Department Heads prior.

Selectmen Morel attended a Planning Board meeting. Fantasy Fire Works received their 2 year permit. Mr. Faucher did not attend the meeting so now will have to start the application process from scratch. The members of the board stayed the same as last year.

Selectmen Morel mentioned she was bothered there was no Selectmen's Meeting last week.

Chairman Rideout has a Recreation Committee meeting next week. There will be a National Retailers of Boston meeting sometime in July.

Chairman Rideout also attended the HCIDC meeting. Possible changes discussed were gambling, tracks, TIF, Solar Power and Broadband.

8:15 p.m. Selectman Ebbighausen made a motion to go into Non-Public Meeting, per RSA 91, A; 3-II (a), Hiring, Selectman Gallagher second. Vote was as follows: Chairman Rideout – I; Selectman Ebbighausen – I; Gallagher – I; Selectman Morel – I; Darcy– I. Motion passes.

8:20 p.m. Selectman Darcy made a motion to come out Non-Public, Selectman Ebbighausen second. Motion passes unanimously

Selectman Ebbighausen made a motion to hire Paul Leonard as Parks Superintendent, Selectman Darcy second. Motion passes unanimously.

8:20 p.m. Selectman Darcy made a motion to adjourn, Selectman Ebbighausen second. Motion passes unanimously.

Respectfully Submitted,
Alicia Marshall
Secretary